

Town of Catlin
Regular Board Meeting Minutes
July 13, 2023

Meeting called to order at 7:00pm by Deputy Supervisor William Collier.

ROLLCALL: BM: Mike Koval, Ron Moshier, William Collier, and Craig Christiansen
Absent: Supervisor LaVerne Phelps
Absent: Attorney John Mustico

Motion made by William Collier; 2nd by Mike Koval to excuse Supervisor LaVerne Phelps from the meeting.

CARRIED: ALL

Pledge of Allegiance and Moment of Silence

Public Hearing: Subdivisions and Flag Lots

Deputy Supervisor William Collier opened the public hearing at 7:01 pm.

No one spoke.

Motion made by Collier; 2nd by Moshier to close the public hearing at 7:01pm.

CARRIED: ALL

Minutes:

Motion made by Koval; 2nd by Christiansen accepting Town Clerk's minutes for June 8, 2023, into records as submitted.

CARRIED: ALL

Correspondence:

- Mark Claypool - Board of Assessment Review met on June 5, 2023 for Grievance Day, there were 42 grievances and 17 changes to assessments as a result.
- NYS Dept of Taxation and Finance – The Town of Catlin is the only town in Chemung County at 100% Equalization Rate for 2023.
- BC/BS – expecting a 10.6% increase in health insurance rates for 2024.

Motion made by Collier; 2nd by Moshier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports Received from Town Clerk and Sheriff.

Motion made by Collier; 2nd by Christiansen to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 23-80** was made by Collier; 2nd by Koval approving July 2023 vouchers for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

Nothing to report.

Old Business:

- Phone System – The court credit card machine and the Town Hall security system are still on Verizon and need to be switched to a cellular dialer.
- Pine Valley Music Festival applied for a Public Mass Gathering.

New Business:

- Seal Coating and Striping the Town Hall Parking Lot – The town received three estimates. Spencer Paving, who paved the parking lot, recommended Seal Right, Inc. for the type of sealing they apply. General discussion ensued.
 - Captains Seal Coating - \$2,575.00
 - Seal Right, Inc. - \$3,774.30
 - Christy Paving & Excavating LLC - \$4,868.00
- Tom Harkabus applied for BVWD Billing Clerk and Meter Reading.
- USDA Loan for 2024 Western Star Truck. Due to 2020 Census and income level of the town, the town needs to apply for USDA Loan now, will not qualify for USDA loans in near future.
- SEQR, State Environmental Quality Review, needs to be done for new Subdivision Regulations.

Motion made by Collier; 2nd by Moshier that the Town of Catlin will Claim Lead Agency for SEQR.

CARRIED: ALL

Regular Meeting, Town of Catlin, July 13, 2023

Motion made by Collier; 2nd by Christiansen Classifying this as an Unlisted Action
CARRIED: ALL

Ron Moshier stated “The Catlin Town Board has reviewed the SEQR materials and considered the impacts. After careful review, the Town Board finds these impacts to not be significant.”

Motion made by Collier; 2nd by Moshier that the Catlin Town Board makes a declaration of negative environmental significance.
CARRIED: ALL

Hearing of the Public:

Opened: 7:13pm

No one spoke.

Closed: 7:13pm

Resolutions:

Motion for **Resolution 23-81** was made by Collier; 2nd by Koval adopting Local Law 1 of 2023, which amends Local Law 1 of 1999, Subdivision Regulations.
CARRIED: ALL

Motion for **Resolution 23-82** was made by Collier; 2nd by Christiansen adopting Local Law 2 of 2023, which amends Local Law 3 of 1999, Zoning Regulations.
CARRIED: ALL

Motion for **Resolution 23-83** was made by Collier; 2nd by Koval authorizing Supervisor Phelps to enter into contract with Seal Right, Inc. for seal coating and striping of the Town Hall parking lot, not to exceed \$3774.30.
CARRIED: ALL

Motion for **Resolution 23-84** was made by Koval; 2nd by Christiansen authorizing Supervisor Phelps to sign all necessary paperwork to secure a USDA Loan for the purchase of a 2024 Western Star 49X Tandem Axle Cab and Chassis for \$264,542.23.
CARRIED: ALL

Motion for **Resolution 23-85** was made by Koval; 2nd by Christiansen appointing Tom Harkabus as BVWD Billing Clerk and Meter Reader for \$15 per hour.
CARRIED: ALL

Regular Meeting, Town of Catlin, July 13, 2023

Motion for **Resolution 23-86** was made by Moshier; 2nd by Koval granting Paul Chappius, Jr. request to hold a Public Mass Gathering on July 29, 2023, at 185 Pine Valley Road in the Town of Catlin, Chemung County as per guidelines provided.

CARRIED: ALL

Motion was made by Collier; 2nd by Koval adjourning the meeting at 7:19 pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler