

June 9, 2022

Minutes of the Town Board of the Town of Catlin held June 9, 2022 at 7pm at the Town Hall.

ROLLCALL: BM: Mike Koval, Ron Mosher, William Collier and Craig Christiansen
Supervisor LaVerne Phelps and Attorney John Mustico

Lawana Morse spoke about the upcoming Primary Election on June 28, 2022 and her bid for Chemung County Legislature District 1.

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for May 12th, 2022 and May 19th, 2022 as submitted.

CARRIED: ALL

Correspondence:

- AJH Design sent a letter regarding the Highway Garage Insulation Project Bid Results

Motion made by Collier; 2nd by Koval to receive and place on file all Correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Supervisor – Worked on final paperwork for roller application and worked with Town of Horseheads for some code items.

Town Clerk – Mass Gathering Certificate

Assessor – Board of Review 1 stipulation, 1 grievance; after re-valuation complaints are to go to her first.

Motion made by Collier; 2nd by Moshier to receive and place on file all Departmental Reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for Resolution 22-69 was made by Phelps; 2nd by Collier approving vouchers for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

- Water Valve Project will begin on Wed June 15, 2022 with the goal of 16 houses per day.
- BVWD has identified an individual to potentially work for the district, Linda Freeman. Ms. Freeman is a licensed water operator. Billy Jean Bennet will be retiring this year.

Old Business:

- AJH Design received two bids for foam insulation at the Highway Garage.

New Business:

- BVWD had a tree fall around shed and has two bids to have that cleaned up and removed, one bid for \$3000 and one bid for \$700.
- Town of Catlin Employee wage increase starting the last six months of 2022: employees currently making \$11 per hour would increase to \$15 and employees currently making \$15 per hour would increase to \$17.50 per hour. In addition, there will be Merit increases for the Highway Garage employees.
- Code Enforcement Officer – Terminated agreement with current CEO, Brad Lavery and cancelled IMA with Town of Corning. Did 90 day notice to Town of Corning. Supervisor Phelps spoke with Town of Corning Supervisor. Need to make a resolution to terminate contract.
- Code Enforcement Officer - Martin Jerzak is interested in the position. Willing to take 6 hours: Mondays 3-5 and Wednesdays 11-3. Other towns he has worked in and with had high praise for him. He will be in Friday (June 10, 2022) at 10am if anyone wants to stop in and meet him.
- Abbi Fuller burnt house – Town of Horseheads did an inspection. Attorney Mustico wrote up paperwork to serve papers to Ms Fuller giving her 30 days to respond. A public hearing will be held in July if necessary.

Hearing of the Public:

Opened 7:25pm

Claudia Maroney of Johnson Hollow Road spoke about needing people to serve on the Planning and Zoning Boards. Also inquired as to if Martin Jerzak was a police officer. This led to general discussion that he is a "Peace Officer" and whether we need him in that capacity. Our needs are for a Code Enforcement Officer only.

Closed 7:30

Resolutions:

Motion for Resolution 22-70 made by Collier, 2nd by Christiansen granting permission to Supervisor Phelps to enter into contract with Kuehne Construction for the instillation of foam insulation and thermal barrier at the Highway Garage, not to exceed \$125,103.00.

CARRIED: ALL

June 9, 2022

Motion for Resolution 22-71 made by Collier, 2nd by Koval granting permission to Supervisor Phelps to enter into contract with Finger Lakes Landscaping to remove tree at Beaver Valley Pump house, not to exceed \$800.00.

CARRIED: ALL

Motion for Resolution 22-72 made by Phelps, 2nd by Moshier raising the wages of Town Employees from \$11 per hour to \$15 per hour and from \$15 per hour to \$17.50 per hour and will give merit raises to Highway Employees, including Highway Superintendent; to take effect July 1, 2022.

CARRIED: ALL

Motion for Resolution 22-73 made by Phelps, 2nd by Collier authorizing Supervisor Phelps to hire Linda Freeman to work for the Beaver Valley Water District beginning July 1, 2022 as needed in the office.

CARRIED: ALL

Motion for Resolution 22-74 made by Phelps, 2nd by Collier authorizing Supervisor Phelps to hire Martin Jerzak as Code Enforcement Officer for the Town of Catlin for 6 hours a week plus incidentals, beginning June 13, 2022 at \$13,500 annually or \$1,125.00 per month. Therefore, 6.5 months' pay at \$1,125.00 per month = \$7,312.50 for the remainder of 2022.

CARRIED: ALL

Motion for Resolution 22-75 made by Collier, 2nd by Koval concerning demolish of burnt house with the following requirements:

- (1) notice be given to Abbi E. Fuller, at 118 NYS Route 414, Beaver Dams, NY 14812 & 3019 Beaver Dams Moreland Road, Beaver Dams, NY 14812, reputed owner, of these structures situated on premises on 118 NYS Route 414, Beaver Dams, NY 14812 designated by Tax Map No. 26.00-1-18, in the form required by section 5 of Unsafe Buildings Local Law No. 1 of the Town of Catlin, and
- (2) said notice to be served personally upon said Abbi E. Fuller, owner or by certified mail to their last known residences as shown by the records of the tax collector or of the county clerk, if such persons cannot reasonably be found for such personal service, by affixing a copy thereof upon said structures, and
- (3) said notice shall order such structures be removed from the premises and the structures, which are incapable of being safely repaired be removed from the premises, to be commenced within thirty (30) days of the service of said notice and to be completed within sixty (60) days thereafter, and
- (4) a public hearing will be scheduled on July 14, 2022 at 7:00 PM if said order is not complied to in relation to such dangerous or unsafe structures, and
- (5) the Town Clerk of the Town of Catlin be and hereby is directed to prepare said notice and arrange for the service thereof in accordance with the requirements of said Local Law and by filing in the office of the County Clerk.

CARRIED: ALL

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:50pm.

CARRIED: ALL