

March 10, 2022

Minutes of the Town Board of the Town of Catlin held March 10, 2022 at 7pm at the Town Hall.

ROLLCALL: BM: Mike Koval, Ron Moshier, William Collier and Craig Christiansen
Supervisor LaVerne Phelps and Attorney John Mustico

Minutes:

Motion was made by Collier; 2nd by Christiansen accepting the Town Clerk's minutes for February 10, 2022 as submitted.

CARRIED: ALL

Correspondences:

- Comp Alliance loyalty award of \$720
- Arrowhead sold to Casella
- Charter Rates going up (Spectrum) April 1st

Motion was made by Collier, 2nd by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Reports:

Highway – Roadwork schedule; Highway equipment – replace plow

Supervisor – Streams and Drainage; Reseal parking lot at Town Hall; Sexual Harassment Training needs to be completed by board members.

Assessor – House sales are up and higher than assessed. Do re-evaluation maybe next year.

Motion was made by Collier; 2nd by Moshier to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Budget Modification:

Supervisor – Town received funds from COVID Relief known as “American Rescue Plan Act” (ARPA) for Highway repair and created accounts DA5112.29

Motion for Resolution 22-49 was made by Phelps; 2nd by Collier transferring \$100,000 from DA4089 into DA5112.23.

CARRIED: ALL

March 10, 2022

Abstracts:

Motion for Resolution 22-50 was made by Phelps; 2nd by Collier approving vouchers for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

Supervisor Phelps – still waiting for parts on generator, it has been 2 months; Met with Jim Radford about valve replacement program, did a demo replacement; pump 2 still not working; Water Tank needs to be cleaned – working with Health Department on procedure.

Old Business:

Water Valve Replacement Project – changing from “BID” to “RFP” - only need two estimates

New Business:

- Conditions precedent to acceptance of new road – changed width of basin from 38 to 32
- Tompkins Corners Fire company requests community funds – Casella gives money to the county; the county divides it up with Legislatures to split with their constituents

General Discussion – Fire department under contract and would be unfair to give to Tompkins Corners and not the other fire departments that service our town. Maybe Mike Pastrick can give directly to TCFD. Note that TCFD is the only one of the three departments that resides in our township.

- Handyman needed to do odd jobs for Town, Highway and BVWD. We need to develop position. It would be paid hourly as needed. Person would be paid through the Department he did work for (BVW; Town or Highway). Would need County Civil Service approval. We need to set up account with \$3000.00 budget. We do have an interested person. Town will cover Worker's Comp, no fringe benefits, no holiday pay, no health insurance.
- Town Procurement Policy – last done in 2012
- Listing of Road Repairs 2022
- Bid for Insulation of Highway garage – AJH doing process \$9300.00.
- Meeting – set up continuation of today's meeting to discuss equipment replacement plan, budget update, operation of Town, handyman position, TCFD requests for funds – increase to their budget – continuation meeting set for Thursday, March 17th at 9am

Hearing of the Public:

Open 7:50pm

No one spoke

Motion by LaVerne Phelps to close the Hearing of the Public – 7:52pm

March 10, 2022

Resolutions:

Motion for Resolution 22-51 was made by Collier; 2nd by Moshier amending Resolution 01-40 "Road and Street Acceptance".

CARRIED: ALL

Motion for Resolution 22-52 was made by Phelps; 2nd by Collier amending Resolution 12-75 "Town Procurement Policy".

CARRIED: ALL

Motion to adjourn the meeting until March 17th at 9am was made by Phelps.

CARRIED: ALL

March 17, 2022

Continuation of Board Meeting held March 10, 2022

Minutes of the Town Board of the Town of Catlin held March 17, 2022 at the Town Hall

ROLLCALL: BM: Mike Koval, Ron Mosier, William Collier and Craig Christiansen
Supervisor LaVerne Phelps

Tompkins Corners Fire Department:

General Discussion - Tompkins Corners Fire Dept. requests community funds – Casella gives money to the county; the county divides it up with Legislatures to split with their constituents.

Motion for Resolution 22-53 was made by Collier; 2nd by Koval authorizing Supervisor Phelps to renegotiate the current contract with Tompkins Corners Fire Department to add \$2911.50 to their current 2022 contract.

CARRIED: ALL

Motion for Resolution 22-54 was made by Collier; 2nd by Christiansen to hold a public hearing for the renegotiation of contract for the Tompkins County Fire Department to be held on June 9th, 2022 at 1448 Chambers Road.

CARRIED: ALL

Highway Equipment:

General Discussion – USDA grant and loan, length of time needed to order a new truck, need to order now to be on a list when trucks become available, not locked in, both a truck and roller needed. Decided Highway Superintendent Doan should get on the list for ordering a truck.

Front Lawn of Town Hall and Drainage:

General Discussion – Supervisor Phelps showed photos of drainage issues. The Town would not be able to work on the issue till fall. Need to act soon or it will get worse. Garrett Wilson would be able to do it soon.

Signage for Town of Catlin:

General Discussion – Photos shown with some examples. Cost of some options would be too extravagant.

ARPA Funding:

General Discussion – Several items could be covered under ARPA Funding, these include: Catlin Highway Barn foam insulation, phone upgrade, parking lot sealing and striping, signage for Catlin Town Hall, drainage issues at Catlin Town Hall.

Further discussion – Possibility of converting to geothermal heating at Catlin Highway Barn, due to high cost of fuel oil. Also, whether a re-val would be covered under ARPA.

Wages:

Supervisor Phelps displayed a list of current positions and wages, some at \$11/hour. NYS minimum wage is currently \$13.20/hour.

General Discussion on Employee Wages – Possibility of raising those at \$11/hr to \$13.20/hr or \$14/hr. These would not take effect until July.

General Discussion on Highway Dept Wages – Currently they make \$20-23/hr. Inflation is at 8%. Would like to retain current employees. New employees would need training.

General Discussion on Mowing of Cemetery – Currently making \$687/month or \$3485/annually. We should jump up. Possible energy/gas allotment of \$1500.

BVWD Valve Project:

Supervisor Phelps shared that the Town switched to an RFP for the BVWD Valve Project and only needs two quotes. Jim Radford and one other are interested in bidding. RFP being reviewed by Hunt and should be ready to be sent out next week.

General Discussion – ARPA money is for whole town and not just water district.

Motion to adjourn the meeting at 10:45 was made by Phelps, 2nd by Collier.
CARRIED: ALL