

Town of Catlin  
Regular Board Meeting Minutes  
May 11, 2023

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, William Collier and Craig Christiansen  
Supervisor LaVerne Phelps and Attorney John Mustico  
Absent: Ron Moshier

Motion made by Phelps; 2<sup>nd</sup> by Collier excusing Ron Moshier from the meeting.  
CARRIED: ALL

Pledge of Allegiance and Moment of Silence

**Minutes:**

Motion made by Collier; 2<sup>nd</sup> by Koval accepting Town Clerk's minutes for April 13, 2023 into records as submitted.  
CARRIED: ALL

**Correspondence:**

- Kayleen Butler submitted a letter of interest for the Planning Board.
- Spectrum emailed a price quote for internet for the town buildings.

Motion made by Christiansen; 2<sup>nd</sup> by Collier to receive and place on file all correspondence for further action if required.  
CARRIED: ALL

**Report on Town Wide Reassessment:**

Katherine Gabriel, Town Assessor, spoke about the Town of Catlin Revaluation project. She explained the increase in assessment due to the housing market in recent years. She also explained the large increase in value for vacant land and acreage. There were general questions and answers on the revaluation, not for specific properties.

**Departmental Reports:**

- Supervisor – Green Energy has grant money available – possibly for geothermal at Highway Garage. Attended an Emergency Management meeting.

Motion made by Collier; 2<sup>nd</sup> by Koval to receive and place on file all departmental reports for further action if required.  
CARRIED: ALL

**Budget Modification:**

Motion for **Resolution 23-63** was made by Phelps; 2<sup>nd</sup> by Collier approving modification to the 2023 Highway budget as requested by Town Supervisor as follows: The DA9710.61 fund (principal truck #2) reduced by \$10,000.00 from \$51,485.00 to

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\$41,485.00. The DA9710.63 fund (roller principal payment) increased from \$0 to \$8,000.00 and the DA9710.73 fund (roller interest) increased from \$0 to \$2,000.00.

**Abstracts:**

Motion for **Resolution 23-64** was made by Phelps; 2<sup>nd</sup> by Collier approving May, 2023 vouchers for payment as submitted.

CARRIED: ALL

**Beaver Valley Water District:**

- The water tank has a lot of brush and sapling trees growing around the fence that the town would like to have cut down. Supervisor Phelps received two quotes for \$5,200 and \$2,700. It was noted that there was no resolution listed on the agenda for this project.

**Old Business:**

- We have received final documents from the Southern Tier Central Regional Planning & Development Board on Subdivision and Flag Lots. There will be a Public Hearing at the June 8, 2023 Town Board Meeting.
- Kristen Hall of 58 Backer Road is planning a Public Mass Gathering for July 15-16 from 11am-5pm. She has met all requirements.

**New Business:**

- Spectrum Internet Quote. Supervisor Phelps explained issues we are having with the new phone system and that we were not allowed to have VOIP on our current Chemung County internet. Quote from Spectrum included internet that would be significantly faster than current internet.
- Vacant property located next to Catlin Highway Garage at 1435 Chambers Road. Possibility of the town purchasing the property. General discussion ensued.
- Kayleen Butler interest in Planning Board Secretary.

**Hearing of the Public:**

Opened at 7:49 pm

- Claudia Maroney of 569 Johnson Hollow Rd. spoke about the vacant property and her interest in having Kayleen Butler join the Planning Board.

Closed at 7:50

**Resolutions:**

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Motion for **Resolution 23-65** was made by Phelps; 2<sup>nd</sup> by Collier setting a Public Hearing for June 8, 2023 at 7pm at the Town Hall, Town of Catlin concerning subdivisions and flag lots.

CARRIED: ALL

Motion for **Resolution 23-66** was made by Phelps; 2<sup>nd</sup> by Koval granting Kristin Hall's request to hold a Public Mass Gathering on July 15-16, 2023 at 58 Backer Road in the Town of Catlin, Chemung County as per guidelines provided.

CARRIED: ALL

Motion for **Resolution 23-67** was made by Collier; 2<sup>nd</sup> by Christensen authorizing Supervisor Phelps to enter into agreement with Spectrum to provide internet service at the beginning rate of \$64.99 per month for the first 12 months, then \$89.99 per month for months 13-24, then \$99.99 thereafter. There is a \$99 installation fee and \$7.99 per month for WIFI.

CARRIED: ALL

Motion for **Resolution 23-68** was made by Koval; 2<sup>nd</sup> by Collier appointing Kayleen Butler as Planning Board Secretary.

CARRIED: ALL

Motion was made by Phelps; 2<sup>nd</sup> by Collier to amend the May 11, 2023 agenda by adding Finger Lakes Landscaping and Tree Removal to the Resolutions.

CARRIED: ALL

Motion for **Resolution 23-69** was made by Collier; 2<sup>nd</sup> by Koval authorizing Supervisor Phelps to enter into agreement with Finger Lakes Landscaping and Tree Removal for the cutting and chipping of all saplings around the water tank fence in the Beaver Valley Water District, not to exceed \$2700.00.

CARRIED: ALL

**Executive Session:**

Motion was made by Phelps; 2<sup>nd</sup> by Collier to go into Executive Session to discuss vacant property located at 1435 Chambers Road, Beaver Dams, NY.

CARRIED: ALL

Motion was made by Collier; 2<sup>nd</sup> by Christiansen to adjourn Executive Session.

CARRIED: ALL

**Resolutions Continued:**

Motion was made by Collier; 2<sup>nd</sup> by Koval to amend the May 11, 2023 agenda by adding 1435 Chambers Road, Beaver Dams, NY to the Resolutions.

CARRIED: ALL

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Motion for **Resolution 23-70** was made by Collier; 2<sup>nd</sup> by Koval authorizing Supervisor Phelps to negotiate the potential purchase of approximately five (5) acres of land and the buildings on the property located at 1435 Chambers Road, Beaver Dams, NY 14812.  
CARRIED: ALL

Motion was made by Collier; 2<sup>nd</sup> by Koval adjourning the meeting at 8:24 pm.  
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

**RESOLUTION 23-63**

May 11, 2023

By: William Collier

2<sup>nd</sup> by: Craig Christiansen

**Budget Modification**

WHEREAS, the interest rate on the Roller is low and current interest rates are high, and

WHEREAS, the Town of Catlin would like to make payments at a lower interest rate and save money to pay cash for equipment in the future when interest rates may not be as favorable, therefore be it,

RESOLVED, the Town Board of the Town of Catlin hereby approves modification to the 2023 Highway budget as requested by Town Supervisor as follows: The DA9710.61 fund (principal truck #2) reduced by \$10,000.00 from \$51,485.00 to \$41,485.00. The DA9710.63 fund (roller principal payment) increased from \$0 to \$8,000.00 and the DA9710.73 fund (roller interest) increased from \$0 to \$2,000.00.

CARRIED: ALL

**RESOLUTION 23-64**

May 11, 2023

By: LaVerne Phelps

2<sup>nd</sup> by: William Collier

**Abstracts**

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted May 11, 2023 Abstract #5 vouchers for payment: General vouchers 79-95: \$19,540.25; Highway vouchers 62-76: \$50,438.22; BV Light District vouchers 9-10: \$253.58; BV Water District vouchers 28-30: \$204.84; and Fire Protection District #2 vouchers 4-5: \$20,442.50 for a total of \$90,879.39.

CARRIED: ALL

**RESOLUTION 23-65**

May 11, 2023

By: LaVerne Phelps

2<sup>nd</sup> by: William Collier

**PUBLIC HEARING  
Subdivisions and Flag Lots**

WHEREAS, the Town of Catlin Planning Board and Zoning Board of Appeals have met, and Southern Tier Central Regional Planning & Development Board has submitted a final draft of Subdivision Regulations, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing for June 8, 2023 at 7pm at the Town Hall, Town of Catlin concerning subdivisions and flag lots.

CARRIED: ALL

**RESOLUTION 23-66**

May 11, 2023

By: LaVerne Phelps

2<sup>nd</sup> by: Mike Koval

**PUBLIC MASS GATHERING  
July 15-16, 2023**

WHEREAS, the Town Board of the Town of Catlin received an application from Kristin Hall for permission to hold a Public Mass Gathering on July 15-16, 2023 located at 58 Backer Road in the Town of Catlin, Chemung County, and

WHEREAS, Kristin Hall has met all of the requirements for holding the Public Mass Gathering outlined in the application packet, therefore be it

RESOLVED, the Town Board of the Town of Catlin grants Kristin Hall's request to hold a Public Mass Gathering on July 15-16, 2023 at 58 Backer Road in the Town of Catlin, Chemung County as per guidelines provided.

CARRIED: ALL

**RESOLUTION 23-67**

May 11, 2023

By: William Collier

2<sup>nd</sup> by: Craig Christiansen

**SPECTRUM INTERNET**

WHEREAS, the Town of Catlin is currently using the Chemung County internet and is experiencing slow internet speeds, and

WHEREAS, Chemung County will not allow The Town of Catlin to use the county internet to use a VOIP phone system, therefore be it

RESOLVED, the Town Board of the Town of Catlin does hereby authorize Supervisor Phelps to enter into agreement with Spectrum to provide internet service at the beginning rate of \$64.99 per month for the first 12 months, then \$89.99 per month for months 13-24, then \$99.99 thereafter. There is a \$99 installation fee and \$7.99 per month for WIFI.

CARRIED: ALL

**RESOLUTION 23-68**

May 11, 2023

By: Mike Koval

2<sup>nd</sup> by: William Collier

**APPOINTMENT OF PLANNING BOARD SECRETARY**

WHEREAS, Kayleen Butler submitted a letter of interest for either Planning Board or Zoning Board of Appeals, therefore be it

RESOLVED, the Town Board of the Town of Catlin does hereby appoint Kayleen Butler as Planning Board Secretary.

CARRIED: ALL

**RESOLUTION 23-69**

May 11, 2023

By: William Collier

2<sup>nd</sup> by: Mike Koval

**BVWD WATER TANK TREE REMOVAL**

RESOLVED, the Town Board of the Town of Catlin does hereby authorize Supervisor Phelps to enter into agreement with Finger Lakes Landscaping and Tree Removal for the cutting and chipping of all saplings around the water tank fence in the Beaver Valley Water District, not to exceed \$2700.00.

CARRIED: ALL

**RESOLUTION 23-70**

May 11, 2023

By: William Collier

2<sup>nd</sup> by: Mike Koval

**1435 CHAMBERS ROAD**

WHEREAS, the property located at 1435 Chambers Road has recently become vacant and lies across the road from the Catlin Town Hall and adjacent to the Catlin Highway Garage, and

WHEREAS, the property would be beneficial to the town for future use, therefore be it

RESOLVED, the Town Board of the Town of Catlin does hereby authorize Supervisor Phelps to negotiate the potential purchase of approximately five (5) acres of land and the buildings on the property located at 1435 Chambers Road, Beaver Dams, NY 14812.

CARRIED: ALL