

Town of Catlin  
Regular Board Meeting Minutes  
October 12, 2023

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, William Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

**Public Hearings:**

Attorney Mustico opened the Public Hearing on the property abatement proposal located at 118 ST RT 414 at 7:00pm.

No one spoke.

Motion made by Phelps; 2<sup>nd</sup> by Koval closing the public hearing on the property abatement at 118 ST RT 414.

CARRIED: ALL

Attorney Mustico opened the Public Hearing on the Preliminary Budget for 2024 at 7:01pm.

No one spoke.

Motion made by Phelps; 2<sup>nd</sup> by Collier adjourning the public hearing on the Preliminary Budget for 2024 until November 9 at 7pm.

CARRIED: ALL

**Minutes:**

Motion made by Collier; 2<sup>nd</sup> by Moshier accepting Town Clerk's minutes for September 14, 2023, and September 26, 2023 into records as submitted.

CARRIED: ALL

**Correspondence:**

- NYS Ag & Markets – sent a letter stating that Elmira City Shelter passed the annual dog control inspection.
- 118 NYS RT 414 Property Abatement Bids received from:
  - Bernie Craven - \$1000.00
  - Jacked Up Junk Removal - \$2000.00

Motion made by Moshier; 2<sup>nd</sup> by Christiansen to receive and place on file all correspondence for further action if required.

CARRIED: ALL

**Departmental Reports:**

Reports submitted by Supervisor, Highway Superintendent, Town Clerk, Code Enforcement, Animal Control, Sheriff and Assessor

- Supervisor – Need USDA Loan Resolution, spoke with Sprague Insurance, received estimates for improving our cyber security from two computer companies, phone system has been finalized.

Motion made by Koval; 2<sup>nd</sup> by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

**Abstracts:**

Motion for **Resolution 23-98** was made by Phelps; 2<sup>nd</sup> by Collier approving September 2023 vouchers for payment as submitted.

CARRIED: ALL

**Beaver Valley Water District:**

- Received a positive Chloroform test, needed to retest with Chemung County Health Department and all were negative.
- October 20<sup>th</sup> will be the final tank flushing of the year.
- Health Dept recommends an alarm at the pump house so that someone can be notified if there is an issue. A cell dialer will be installed October 19<sup>th</sup> and will allow an alarm to go to multiple people if an issue arises.

**Old Business:**

- Loan Resolution needs to be approved by USDA.
- Cemetery Proposal – Greg Bullock spoke about the work that has been completed on Johnson Hollow Rd and what they plan to do next.

**New Business:**

- Abatement at 118 ST RT 414 – Need to arrange to have the property cleaned up. Ms. Fuller was at the property and said she had money to pay for the clean-up. Supervisor Phelps received two bids.
  - Bernie Craven - \$1000
  - Jacked Up Junk Removal - \$2000.

Supervisor Phelps recommends using Bernie Craven. Craven's bid was lower, and he will mow the grass.

- Dog Enumeration Proposal – Town Clerk spoke about the possibility of performing a dog enumeration. Submitted a cost for sending the enumeration in the mail. She provided numbers of current dogs licensed and the number of dogs that potentially reside in the town of Catlin. Hoping to license at least 65 additional dogs by conducting the census.
- Cyber Security for Town Computers – Supervisor Phelps received two bids.
  - Cyberlink Computing - \$16,644.00
  - SCT Computers - \$13,038.00

General discussion ensued about the need the town has for improving the computing system and the security of it. The cost of the bids does not include monthly monitoring, which would be an additional expense. The computing expenses were not included in the 2024 budget. Town Board Member Collier is working on a grant that could potentially pay for a new computer system and better security.

**Hearing of the Public:**

Opened: 7:47pm

- Claudia Maroney of 569 Johnson Hollow spoke. She shared that she thinks the new town sign looks nice and questioned whether it had a light shining on it at night. She also shared that Culver Hill looks very nice.

Closed: 7:48pm

**Resolutions:**

Motion for **Resolution 23-99** was made by Phelps; 2<sup>nd</sup> by Collier hereby accepting the Bernie Craven bid of \$1,000.00 for property abatement at 118 State Route 414, Beaver Dams, NY.  
CARRIED: ALL

Motion for **Resolution 23-100** was made by Collier; 2<sup>nd</sup> by Moshier hereby authorizing Supervisor Phelps to complete USDA Loan Resolution for the 2024 Western Star 49x.  
CARRIED: ALL

Motion for **Resolution 23-101** was made by Collier; 2<sup>nd</sup> by Koval hereby authorizing the Town Clerk to perform a dog enumeration.  
CARRIED: ALL

Motion was made by Collier; 2<sup>nd</sup> by Christiansen to amend the October 12, 2023 agenda by adding a resolution to set a Public Hearing for November 9, 2023 at 7pm for Local Law 3 of 2023 – “A Local Law to Override the Tax Levy Limit established in General Municipal Law §3-c”  
CARRIED: ALL

Regular Board Meeting, Town of Catlin, October 12, 2023

Motion for **Resolution 23-102** was made by Collier; 2<sup>nd</sup> by Moshier hereby setting a Public Hearing for November 9, 2023, at 7pm at 1448 Chambers Road, Beaver Dams, concerning Local Law 3 of 2023 – “A Local Law to Override the Tax Levy Limit established in General Municipal Law §3-c”. It is the intent of this local law to allow the Town of Catlin to adopt a budget for the fiscal year commencing January 1, 2024 thru December 31, 2024 that requires a real property tax levy in excess of the ‘tax levy limit’ as defined by General Municipal Law §3-c. and also the Town Clerk is instructed to notify the Public of said hearing via newspaper ‘legal’ ad.

CARRIED: ALL

Motion was made by Collier; 2nd by Moshier adjourning the meeting at 7:55pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler, Town Clerk

**RESOLUTION 23-98**

October 12, 2023

By: LaVerne Phelps

2<sup>nd</sup> by: William Collier

**ABSTRACTS**

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted October 12, 2023, Abstract #10 vouchers for payment: General vouchers 191-210: \$11,769.63; Highway vouchers 128-140: \$10,683.13; BV Light District vouchers 20-21: \$278.80; BV Water District vouchers 62-67: \$625.52; Millport Fire Protection District #2 vouchers 6-7: \$40,855.00; for a total of \$64,242.08.

CARRIED: ALL

**RESOLUTION 23-99**

October 12, 2023

By: LaVerne Phelps

2<sup>nd</sup> by: William Collier

**118 STATE ROUTE 414, BEAVER DAMS, NY  
PROPERTY ABATEMENT**

WHEREAS, the Town Board of The Town of Catlin held a public hearing regarding the matter of property abatement for the property owned by Abbi Fuller and located at 118 State Route 414, Beaver Dams, at 1448 Chambers Road on October 12, 2023, at 7pm and

WHEREAS, no one spoke against the property abatement at the Public Hearing held on October 12, 2023, and

WHEREAS, the Town received two bids for property abatement, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby accepts the Bernie Craven bid of \$1,000.00 for property abatement at 118 State Route 414, Beaver Dams, NY.

CARRIED: ALL

**RESOLUTION 23-100**

October 12, 2023

By: William Collier

2<sup>nd</sup> by: Ron Moshier

**USDA LOAN RESOLUTION  
2024 WESTERN STAR 49X**

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to complete USDA Loan Resolution for the 2024 Western Star 49x.

CARRIED: ALL

**RESOLUTION 23-101**

October 12, 2023

By: William Collier

2<sup>nd</sup> by: Mike Koval

**DOG ENUMERATION**

WHEREAS, the Town of Catlin has not held a town wide dog enumeration in several years, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes the Town Clerk to perform a dog enumeration.

CARRIED: ALL

**RESOLUTION 23-102**

October 12, 2023

By: William Collier

2<sup>nd</sup> by: Ron Moshier

**PUBLIC HEARING  
LOCAL LAW 3 OF 2023  
EXCEEDING 2024 TAX CAP**

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing for November 9, 2023, at 7pm at 1448 Chambers Road, Beaver Dams, concerning LL3 of 2023 – “A Local Law to Override the Tax Levy Limit established in General Municipal Law §3-c”. It is the intent of this local law to allow the Town of Catlin to adopt a budget for the fiscal year commencing January 1, 2024 thru December 31, 2024 that requires a real property tax levy in excess of the ‘tax levy limit’ as defined by General Municipal Law §3-c. and now, therefore be it further

RESOLVED, the Town Clerk is instructed to notify the Public of said hearing via newspaper ‘legal’ ad.

CARRIED: ALL