

Town of Catlin
Regular Board Meeting Minutes
April 11, 2024

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, William Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for March 14, 2024, into records as submitted.

CARRIED: ALL

Correspondence:

- The Town of Catlin received a safety bonus from NYMIR Comp Alliance in the amount of \$738.00.
- Beaver Dams Fire Company – Fire Chief's Report, 47 calls in the Town of Catlin.

Motion made by Moshier; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, Animal Control and Sheriff.

- Supervisor – discussions on cemetery cleanup, emergency management and clean energy.
- Assessor – will have property roll done by May 1st, 2024.
- Town Clerk – dog enumeration going well, 87 new dog licenses.

Motion made by Christiansen; 2nd by Koval to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Budget Modification:

Motion for **Resolution 24-47** was made by Phelps; 2nd by Collier approving modification to the 2024 budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Abstracts:

Motion for **Resolution 24-48** was made by Phelps; 2nd by Collier approving April 11, 2024, Abstract #4 vouchers for payment: General vouchers 58-75: \$10,741.09; Highway vouchers 31-49: \$41,336.64; BV Light District voucher 4-5: \$322.58; BV Water District vouchers 18-26: \$2,411.47; for a total of \$54,811.78.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- April 11th, 2024, Water Meter Reading
- April 12th, 2024, Water System Flushing
- Computer System Upgrades included with the Town Computer Upgrades

Old Business:

- Computer Upgrades – 50% was paid on April 11th, 2024. Cost separated between General and Beaver Valley Water. Highway Computer upgrades are included in General. Not going to do double authentication at this point, yet.
- Clean Energy Update – Ron Moshier spoke. We may possibly be receiving a \$10,000.00 grant for energy improvements at the Highway Garage, office building section. We have been approved to receive a free energy audit. NYSERDA will do the audit and will decide how to spend money. Possibly windows and siding? General discussion ensued.

New Business:

- Cemetery Clean Up – meeting with Mickilla Neal and Greg Bullock. May 4th and May 11th will be workdays at Post Creek Cemetery, possibly Savory Cemetery. Grace Lee Wesleyan Church and Beaver Dams Fire Company will be providing volunteers to do trimming of trees and bushes. Will use town's chipper. Tree stumps may be dead enough to be cut out with chainsaw. South School Cemetery has some stones tipped and will need an excavator, also a few stones at Johnson Hollow Cemetery are tipped.
- Donny Boom's contract needs to be adjusted to add Savory Cemetery at \$300 per year. Also, need to add the cost of liability insurance that he is carrying for himself at \$748.17 per year. General discussion on future seasonal employment.

Hearing of the Public:

Opened: 7:28pm

- Attorney John Mustico spoke and shared that representatives of the Office for the Aging are going to speak and take questions at the Horseheads Town Hall on April 24th at 6:00pm.

Closed: 7:29pm

Resolutions:

Motion for **Resolution 24-49** was made by Collier; 2nd by Koval authorizing Supervisor Phelps to sign updated 2024 Cemetery Contract with Donald Boom, not to exceed \$4533.17.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:41pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 24-47

April 11, 2024

By: LaVerne Phelps

2nd by: William Collier

2024 BUDGET MODIFICATION

RESOLVED, the Town Board of the Town of Catlin hereby approves the submitted 2024 Budget Modification as follows: From Fund Balance (599) decrease \$12,388.58, from \$153,368.04 to \$141,029.46; increase building maintenance (A1620.11) \$500, from \$500 to \$1000; increase cemetery mowing (A8810.41) \$1,048, from \$3,800 to \$4,848; increase computer equipment upgrade (A1680.2) \$9,545.22, from \$250 to \$9,795.22; increase computer software upgrade (A1680.4) \$1,245.36, from \$0 to \$1,245.36.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 24-48

April 11, 2024

By: LaVerne Phelps

2nd by: William Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted April 11, 2024, Abstract #4 vouchers for payment: General vouchers 58-75: \$10,741.09; Highway vouchers 31-49: \$41,336.64; BV Light District voucher 4-5: \$322.58; BV Water District vouchers 18-26: \$2,411.47; for a total of \$54,811.78.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 24-49

April 11, 2024

By: William Collier

2nd by: Mike Koval

2024 CEMETERY MAINTENANCE CONTRACT

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to sign updated 2024 Cemetery Contract with Donald Boom, not to exceed \$4533.17.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin
Special Board Meeting Minutes
April 25, 2024

Meeting called to order at 10:00am by Supervisor LaVerne Phelps.

ROLLCALL: BM: Ron Moshier, William Collier, Supervisor LaVerne Phelps, Attorney John Mustico

Motion made by Collier; 2nd by Moshier to excuse Mike Koval and Craig Christiansen.

CARRIED

AYES: Moshier, Collier, Phelps

NOES: None

Executive Session:

Motion made by Phelps; 2nd by Collier to go into Executive Session and include the Town Clerk and Highway Superintendent to discuss vacant property located at 1435 Chambers Road, Beaver Dams, NY 14812.

CARRIED

AYES: Moshier, Collier, Phelps

NOES: None

Motion made by Phelps; 2nd by Collier to adjourn Executive Session.

CARRIED

AYES: Moshier, Collier, Phelps

NOES: None

Resolutions:

Motion for **Resolution 24-50** was made by Collier; 2nd by Moshier authorizing Supervisor Phelps to enter into negotiations with Smart Focus Realty for the purchase of the property located at 1435 Chambers Road, Beaver Dams, NY 14812 with a starting bid of \$50,000.00.

CARRIED

AYES: Moshier, Collier, Phelps

NOES: None

Motion made by Collier; 2nd by Moshier adjourning the meeting at 10:42am.

CARRIED

AYES: Moshier, Collier, Phelps

NOES: None

Respectfully submitted,

Yvonne M. Cutler

RESOLUTION 24-50

April 25, 2024

By: William Collier

2nd by: Ron Moshier

PURCHASE NEGOTIATION OF 1435 CHAMBERS RD

WHEREAS, the property at 1435 Chambers Road, Beaver Dams, NY 14812 was offered to the Town of Catlin for \$81,000.00, and

WHEREAS, a motion was made at the March 14, 2024 regular town board meeting that the Town of Catlin purchase 1435 Chambers Road for \$81,000.00, and

WHEREAS, that motion failed, and

WHEREAS, the property at 1435 Chambers Road has been listed with a realtor and the asking price is \$60,000.00, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to enter into negotiations with Smart Focus Realty for the purchase of the property located at 1435 Chambers Road, Beaver Dams, NY 14812 with a starting bid of \$50,000.00.

CARRIED

AYES: Moshier, Collier, Phelps

NOES: None