

April 9, 2020

Minutes of the Town Board of the Town of Catlin held April 9, 2020 at 7pm at the Town Hall which was held via conference call for the public to participate due to COVID-19 pandemic.

ROLLCALL: BM: William Collier, Eugene Unwin, Catherine Edwards and Dave Silvernail  
Supervisor LaVerne Phelps and Attorney John Mustico

**Public Hearing – Unsafe Buildings:**

Attorney Mustico lead the Public Hearing by giving the rules for said hearing.

Opened for public comment at 7:03pm – no one commented – motion by Attorney Mustico to close the public hearing at 7:04pm.

Motion was made by Collier; 2<sup>nd</sup> by Edwards to accept and place on file Town Clerk's minutes of March 12, 2020 as submitted,

CARRIED: ALL

**Correspondence:**

- Cold Storage Bids
- MLC Leasing financing plan for cold storage building

Motion made by Collier; 2<sup>nd</sup> by Unwin to receive and place on file all correspondence for further action if required.

CARRIED: ALL

**Departmental Reports:**

Supervisor Phelps – monitoring state budget and funding cuts

Motion made by Collier; 2<sup>nd</sup> by Edwards to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

**Abstracts:**

Motion for Resolution 20-50 made by Phelps; 2<sup>nd</sup> by Collier approving abstracts for payment as submitted.

CARRIED: ALL

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**Beaver Valley Water District:**

Supervisor Phelps: flushing went smoothly; used 2 volunteers – Mike Nichols and Cameron Ross I mention the volunteers due to the fact I called our insurance company to see what was needed to be sure they would be covered – needed a report mentioning the use of volunteers

Edwards: where was the pump house operator?

Phelps: he was there also as well as myself

Supervisor Phelps: replaced phosphate pump which is same type of pump used for chlorine so now all replacement parts will be the same; pump house road needs repair

**Old Business:**

- Cold Storage Bid – AJH Design handled bids; received 4; Aaron Griffin dba This New House is the lowest bidder at \$125,000.00

General discussion – Attorney mentioned need a Sexual Harassment Certificated which should be added to condition of awarding bid as well as starting date and completion date

- USDA Bond for 2021 Western Star – Attorney looked over proposed resolution – same as we have had before

**New Business:**

- Unsafe Buildings –

General discussion – Attorney clarified: CEO would do a report to Town Board for review; letter would go to property owner stating his options of cleaning up or repair; owner would have option to come in front of Town Board for a hearing; if owner does not take action the Town Board would demolish building at the expense of the owner which would be levied to property taxes; this also goes for any below ground such as in ground pools or uncovered foundations

- Funding for Cold Storage – 10 year lease with MLC Leasing; \$125,000 - \$12,500 down payment and 9 years of \$15,123 payments – can pay down in advance without penalty – one time processing fee of \$500.00
- Mass Public Gatherings – Amendment to Use Permit in Local Law 3 of 1999

General discussion – concert scheduled for this summer is cancelled due to COVID-19

Attorney – just need to change Use Permit to include Mass Public Gatherings with a Special Permit; this should not be included in Residential (R) Zone

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**New Business Con't:**

Gatherings no larger than 100 people; Town Board sets check list – send to Planning Board for recommendations – send to county and neighboring towns as information only

**Hearing of the Public:**

Opened 7:35pm

No one spoke

Closed 7:36pm

**Resolutions:**

Motion for Resolution 20-52 made by Edwards; 2<sup>nd</sup> by Unwin rescinding Article 10 sections 1 & 2 of LL3 of 1999 and replace with Local Law 1 of 2020, Buildings Unsafe from Building Code Administration.

CARRIED: ALL

Motion for Resolution 20-53 made by Collier; 2<sup>nd</sup> by Unwin granting permission to Supervisor Phelps to accept proposed bid for Cold Storage Building from Aaron Griffin, dba This New House, of Corning, NY and enter into contract not to exceed \$125,000 once Sexual Harassment Certificate is supplied and a Start and Completion date for project has been agreed to.

CARRIED: ALL

Motion for Resolution 20-54 made by Collier; 2<sup>nd</sup> by Unwin granting permission to Supervisor Phelps to enter into contract to secure funding for Cold Storage Building with MLC Leasing not to exceed \$125,000 and submitting a \$12,500 down payment.

CARRIED: ALL

Motion for Resolution 20-55 made by Phelps; 2<sup>nd</sup> by Edwards setting Public Hearing on May 14, 2020 at 7pm concerning Mass Public Gatherings.

CARRIED: ALL

Motion for Resolution 20-56 made by Collier; 2<sup>nd</sup> by Unwin granting permission to Supervisor Phelps to enter into contract with USDA securing a Bond not to exceed \$222,745.15 for a 2021 Western Star.

CARRIED: ALL

Motion made by Unwin; 2<sup>nd</sup> by Edwards to adjourn the meeting at 7:45pm.

CARRIED: ALL