TOWN of CATLIN
ORGANIZATIONAL MEETING
Thursday, January 10, 2019, at 6:30 PM

Call Meeting to Order at 6:30 pm

Roll Call: David Silvernail, William Collier & Richard Brink
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Phelps; seconded by Brink excusing Board Member Eugene Unwin.
CARRIED: ALL

Motion by Collier; seconded by Brink removing Resolution 19-27 from preferred agenda pending further action.
CARRIED: ALL

Supervisor Phelps submitted Resolution 19-01 through 19-26 and 19-28 through 19-37
to members of the Town Board for consent.

Motion for Resolution 19-38 by Collier; seconded by Silvernail to adopt preferred agenda Resolutions 19-01
through 19-26 and Resolutions 19-28 through 19-37 as submitted.
CARRIED: ALL

Motion by Silvernail; seconded by Collier to amend Resolution 19-27 to include CEO, Bryan Hallgren to the list
of names under contract with the Town of Catlin.
CARRIED: ALL

Motion for Resolution 19-39 by Collier; seconded by Brink adopting Resolution 19-27 as amended.
CARRIED: ALL

RESOLUTION 19-01
ROBERT’S RULES OF ORDER ADOPTED AS GUIDELINES

RESOLVE the Town Board adopt Robert Rules of Order, Association of Towns – State of New York Town Law
Manual 2000, and Conducting Public Meetings and Public Hearings, as a guideline, and vote orally on
resolutions.

CARRIED: AYES: ALL
NAYS:

RESOLUTION 19-02
TIME AND PLACE SET FOR TOWN BOARD MEETINGS

RESOLVE the Town Board set the time and place for the Town Board Meetings: 7:00 PM on the 2nd Thursday
of each month at the Catlin Town Hall; with the exception of November which will be held Thursday, November
2, 2017 for Preliminary Budget and Thursday, November 9, 2017 for Regular meeting.

CARRIED: AYES: ALL
NAYS:
Minutes of the Town Board of the Town of Catlin held January 10, 2019 which conveyed directly after the Organizational Meeting which began at 6:30pm at the Town Hall.

Motion by Silvernail; seconded by Collier accepting Town Clerk’s minutes for December 13, 2018 into record as submitted.
CARRIED: ALL

**Correspondence:**

- Email from Charter Communications; expect to complete constructions by the end of April
- Cornell Cooperative Extension; Dave Silvernail to represent the Town in obtaining a $25,000 grant; a representative will be here next month to make presentation
- Tompkins Corners Volunteer Fire Company, Inc. submitted 2018 yearly report
- Received request from Justice Larry W. Edwards for an audit to be completed on 2018 books

Motion by Collier; seconded by Brink to receive and place on file all correspondence for further action if required.
CARRIED: ALL

**Departmental Reports:**

Silvernail gave praise to highway crew for taking care of tree overhanging Breed Hollow Road in a timely manner.

Motion by Collier; seconded by Silvernail to receive and place on file all Departmental Reports as received.
CARRIED: ALL

**Budget Modification:**

Moving monies to pay for salt; budgeted $100,000; spent $110,000

Motion for Resolution 19-40 by Phelps; seconded by Collier approving Budget Modification as submitted.
CARRIED: ALL

**Abstracts:**

Motion for Resolution 19-41 by Phelps; seconded by Collier approving abstracts for payment as submitted.
CARRIED: ALL
Beaver Valley Water District:

Supervisor Phelps reports resident Deb Knapp at 19 Beaver Ave. having problem with water in her crawl space; running sub-pump constantly; also, have sink holes in yard; Joe, Alex and LaVerne have been down trying to figure out if problem with water system or ground water due to so much rain; not coming from water pipes; Chemung County Soil & Water to come take a look; Town will redo the man hole and pipes going to diversion ditch.

BVWD annual audit passed

Hearing of the Public #1: Open 6:50pm

Dale Davis of 19 Beaver Ave: more discussion concerning the water in crawl space and the pipes in the yard.

J Pastrick of Backer Rd: County will be cutting more programs

Closed 6:58pm

Old Business:

Supervisor Phelps: will be having a ribbon cutting with Tom O’Mara and others involved for the Salt Building

New Business:

- Date to audit Town’s books set for January 15th; audit to done by William Collier and Eugene Unwin
- Equipment for mandated insurance & other training; Collier to head up getting TV mounted on wall in meeting room
- Excess Equipment – BVWD scrap dehumidifier which was purchased with a grant

Motion for Resolution 19-42 by Collier; seconded by Bring granting permission to Supervisor Phelps to declare the Quest Dry 70 dehumidifier as “excess equipment” and may dispose of the dehumidifier. CARRIED: ALL

- Attorney John Mustico contract renewal agreement; no changes made
- Excavator: purchased on a 2 year buyback plan; looking to size up by 3 sizes for safety reasons; $16,316 trade in, budgeted $16,000

Motion for Resolution 19-43 by Silvernail; seconded by Collier granting permission to Highway Superintendent to trade in current 2016 Milton Cat Excavator to purchase a 2018 M317F Milton Cat Excavator not to exceed $62,000.00. CARRIED: ALL

- New Hire employee
January 10, 2019

**Hearing of the Public #2:**

Open 7:13pm

V Petris of Catlin Hill Rd; LL Unlicensed Vehicle says allows zero in all areas of the town

Supervisor Phelps – Zero in Residence / 1 in all other parts

Closed 7:14pm

Motion to enter into executive session by Phelps; seconded by Collier to discuss new hire; Highway Superintendent, Joe Doan to join in the executive session.
CARRIED: ALL

Motion to reconvene the Town Board Meeting by Phelps; seconded by Collier.
CARRIED: ALL

Motion for Resolution 19-44 by Phelps; seconded by Collier granting permission to Highway Superintendent, Joe Doan, to hire Joshua Chandler as “Equipment Operator 1” at the rate of $15.00 per hour effective January 14, 2019; depending on results of Criminal Background check, Drug test, Physical and Drivers Licenses check.
CARRIED: ALL

Motion by Phelps; seconded by Collier to adjourn the Town Board Meeting at 7:42pm.
CARRIED: ALL