

March 14, 2019

Minutes of the Town Board of the Town of Catlin held March 14, 2019 at 7pm at the Town Hall.

ROLLCALL: Board Members: David Silvernail, William Collier, Richard Brink and Eugene Unwin  
Supervisor LaVerne Phelps

Motion by Collier; seconded by Unwin accepting Town Clerk's minutes for February 14, 2019 as submitted.

CARRIED: ALL

**Correspondence:**

- NYSERDA – the Town has met 3 of the 4 qualifications needed for the \$5,000 grant; the 4<sup>th</sup> is currently being reviewed; will be applying for grants for the highway in the future
- LED Conversion – received NYSEG recommendations

Motion by Collier; seconded by Silvernail to receive and place on file all correspondence for further action if required.

CARRIED: ALL

**Departmental Reports:**

Supervisor Phelps: will be attending County Executive meeting the 20<sup>th</sup> – topic “shared service”; received information for new loader – USDA – finalize next week for approval in April; Spencer Paving to pave around outside of Salt Building thru State Bid and being paid with the grant for salt building

Assessor – will be meeting with CEO to go over building permits issued to add to tax roll

Motion by Collier; seconded by Brink to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

**Beaver Dams Fire Protection Department:**

Fire Chief Tim Thurston reported 2018 as busiest year ever; members training receiving good turn out; volunteer hours 7,830; purchased 5 sets turn out gear; chicken cooker to help with benefits; 2 enforcer foam units and installed new radiant heating for floor

**Abstracts:**

Motion for Resolution 19-51 by Phelps; seconded by Collier approving abstracts for payment as submitted.

CARRIED: ALL

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**Beaver Valley Water District:**

Supervisor Phelps: the water tank needs to be inspected every 5 years – Statewide Aqua Store, Inc. has quoted us \$2,200.00

Motion for Resolution 19-52 by Phelps; seconded by Unwin approving Statewide Aqua Store, Inc.'s bid to do comprehensive inspection of the glass water tank.

CARRIED: All

Supervisor Phelps: water training scheduled for March 29<sup>th</sup> in Cortland – Neil Scriven (\$60) and LaVerne (free) will be attending

**Hearing of the Public #1:**                      Open 7:17pm                      No one spoke                      Closed 7:18pm

**Old Business:**

- Cold Storage update – Atty. Mustico still working on bid specs – if Town Board agrees on specs may do resolution authorizing the finalization of bid specs for publication in the paper with opening of bids set for Tuesday, April 9<sup>th</sup> at Noon

Motion for Resolution 19-53 by Collier; seconded by Brink granting permission to Atty. Mustico, Supervisor Phelps and Board Member Eugene Unwin to finalize bid specs for the cold storage building and place Legal Ad for Bids setting Tuesday, April 9<sup>th</sup> at Noon for opening of bids received.

CARRIED: ALL

**New Business:**

- Transfer \$43,140.00 to Equipment Reserve Fund

Motion for Resolution 19-54 by Phelps; seconded by Collier granting permission to Accountant to transfer \$43,140.00 from Highway Fund to Equipment Fund to match budget.

CARRIED: ALL

- LED Conversion – NYSEG has provided their recommendations to replace Town Streetlights and Beaver Valley Streetlights with LED at a cost of \$1700.00 which will be allocated between Beaver Valley Light District and the Town depending on their respective shares,

Motion for Resolution 19-55 by Collier; seconded by Unwin granting permission to Supervisor Phelps to complete street light conversion to LED lighting according to NYSEG recommendations; 3000K (yellow light) for Beaver Valley streetlights and 4000K (white light) for Town streetlights following NYSEG recommendation as to wattage/lumen of each light at a cost not to exceed \$1700.00.

CARRIED: ALL

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**New Business Con't:**

- Highway garage door – was caught by the high winds and damaged – Kelley Brothers have bid a steel / fireproof / 48 inch door for \$1700.00; Chemung County was up to look at it and they have offered to install for free

Motion for Resolution 19-56 by Collier; seconded by Brink granting permission to Supervisor Phelps and Highway Superintendent Doan to enter into contract with Kelley Brothers to replace damaged door with a steel fireproof 48 inch door not to exceed \$1,736.00 plus 10%.

CARRIED: ALL

**Hearing of the Public #2:**

Opened 7:30pm

No one spoke

Closed 7:31pm

Motion by Phelps; seconded by Silvernail to adjourn the Town Board Meeting at 7:31pm.

CARRIED: ALL