

Town of Catlin  
Regular Board Meeting Minutes  
January 9, 2025

Pledge of Allegiance and Moment of Silence

This meeting convened directly after the Organizational Meeting.

**Minutes:**

Motion made by Moshier; 2<sup>nd</sup> by Christiansen accepting Town Clerk's minutes for Dec 12, 2024, into records as submitted.

CARRIED: ALL

**Public Hearing:** Attorney Mustico opened regarding the Property of Nelson Janowski, currently zoned Planned Development District, wishing to be zoned General Business.

No one spoke.

Motion made by Phelps; 2<sup>nd</sup> by Collier to close the public hearing.

CARRIED: ALL

**Public Hearing:** Attorney Mustico opened regarding the use of money from the Building Fund to repair the Salt Storage Building.

No one spoke.

Motion made by Collier; 2<sup>nd</sup> by Moshier to close the public hearing.

CARRIED: ALL

**Correspondence:**

- Tompkins Corners FD 2024 Chief's Report – Alex Pastrick spoke. There were 100 calls this in 2024, most since 2008. Normally between 50 and 80 calls per year. The new truck went to first fire.
- Millport Fire Dept Chief's Report
- NY Class Municipal Investing
- Chemung County Community Grant Fund
- GS Powers – own Callahan Solar Farm, modification to the solar farm.

Motion made by Christiansen; 2<sup>nd</sup> by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

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**Departmental Reports:**

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – Continuing discussion with USDA for purchase of new truck, closing on January 23, 2025. Joint meeting with Planning Board on Short Term Rentals and Shipping Containers. Joint meeting with DEC and Soil and Water about a bridge on Beaver Dams Rd.
- Town Clerk – submitted annual report for 2024.
- Assessor – submitted property sales for the last quarter.

Motion made by Koval; 2<sup>nd</sup> by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

**Abstracts:**

Motion for **Resolution 25-38** was made by Phelps; 2<sup>nd</sup> by Collier approving January 09, 2025, Abstract #13 vouchers for payment: General vouchers 275-286: \$4,837.35; Highway vouchers 161-172: \$17,265.85; BV Light District vouchers 22: \$274.04; BV Water District vouchers 86-87: \$1,038.57; for a total of \$23,415.81 AND Abstract #1 vouchers for payment: General vouchers 1-12: \$40,312.79; Highway vouchers 1-2: \$26,067.49; Fire Protection District #3 voucher 1: \$14,533.00; BV Water District vouchers 1-3: \$2020.50; for a total of \$82,933.78.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES:

**Beaver Valley Water District:**

- LaVerne Phelps and Dennis Ross have signed up for the W2O winter workshop on January 31, 2025.
- Meters read for next quarter.

**Old Business:**

- USDA closing on new truck on January 23, 2025, then it can be licensed and put on road.

Town of Catlin, Regular Meeting, January 9, 2025

**New Business:**

- Nelson Janowski zoning change from Planned Development to General Business. General Business needs to allow houses. Janowski's need to fill out Environmental Short Assessment.
- Use of \$5,000 from Building Fund to cover cost of repairs on Salt Storage Building.
- Short Term Rentals and Shipping Container Zoning – need public hearings set for February.
- Chemung County Community Grant Funding – Lawanna Morse, our legislator, acquired \$1640 for the town for the purchase of an AED that will go to the Grace Lee Wesleyan Church. GLWC is a First Class, Red Cross emergency management site. Tompkins Corners Fire Department will get \$1000.00 for a gas sensor and \$2741.00 for tools, materials and supplies on a truck.
- GS POWERS – the company that manages the Callahan Solar Farm. The black fabric fence is all shredded, asking if they can take the fabric off the fence. The planning board will need to review the project. General discussion ensued.
- NYCLASS – investing town money. Supervisor Phelps has always invested in CD's. The money in NYCLASS is liquid. Town would like to move money and have daily interest. General discussion ensued.
- Auditing of town books – possible February 6<sup>th</sup>, for court. The other books can be audited at any time.

**Hearing of the Public:**

Opened: 7:26 pm

- Matt Owens of 570 Sawdy Road spoke. He owns vacant land. He had several concerns regarding his neighbors; one is burning trash in an outdoor boiler and the other is feeding deer. He wanted to know whether the town could put an end to either of these issues. He was directed to DEC. He expressed concern with the town assessor and the inability to get ahold of her and lack of responsiveness to his calls. He also had concerns with highway crew not working a 5-day work week and giving wood to residents.

Closed: 7:32 pm

**Resolutions:**

Motion for **Resolution 25-39** was made by Phelps; 2<sup>nd</sup> by Moshier hereby rezoning the Nelson Janowski Planned Development District to General Business pending approval by Chemung County Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Town of Catlin, Regular Meeting, January 9, 2025

Motion for **Resolution 25-40** was made by Collier; 2<sup>nd</sup> by Christiansen hereby authorizing the Town Supervisor to use up to \$5000 from Building Fund for repairs to the Salt Storage building back wall.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-41** was made by Koval; 2<sup>nd</sup> by Christiansen hereby setting a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Short Term Rentals.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-42** was made by Koval; 2<sup>nd</sup> by Moshier hereby setting a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Shipping Containers.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-43** was made by Christiansen; 2<sup>nd</sup> by Collier hereby referring the matter of the fence removal around the Callahan Solar Farm to the Town of Catlin Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-44** was made by Collier; 2<sup>nd</sup> by Christiansen authorizing Supervisor Phelps to sign the Municipal Cooperation Resolution for NYCLASS.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-45** was made by Phelps; 2<sup>nd</sup> by Moshier hereby tentatively schedules the 2024 audit of the Town Clerk, Tax Collection, Beaver Valley Water District on January 21<sup>st</sup>, 2025, and the 2024 audit for Town Court on February 5<sup>th</sup>, 2025.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Town of Catlin, Regular Meeting, January 9, 2025

Motion was made by Koval; 2nd by Collier adjourning the meeting at 7:36 pm.  
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

**RESOLUTION 25-38**

January 9, 2025

By: LaVerne Phelps

2<sup>nd</sup> by: Bill Collier

**ABSTRACTS**

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted January 09, 2025, Abstract #13 vouchers for payment: General vouchers 275-286: \$4,837.35; Highway vouchers 161-172: \$17,265.85; BV Light District vouchers 22: \$274.04; BV Water District vouchers 86-87: \$1,038.57; for a total of \$23,415.81 AND Abstract #1 vouchers for payment: General vouchers 1-12: \$40,312.79; Highway vouchers 1-2: \$26,067.49; Fire Protection District #3 voucher 1: \$14,533.00; BV Water District vouchers 1-3: \$2020.50; for a total of \$82,933.78.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

**RESOLUTION 25-39**

January 9, 2025

By: LaVerne Phelps

2<sup>nd</sup> by: Ron Moshier

**NELSON JANOWSKI PLANNED DEVELOPMENT DISTRICT  
ZONING CHANGE TO GENERAL BUSINESS**

WHEREAS, the Nelson Janowski Planned Development District wishes to be rezoned to General Business, and

WHEREAS, the Town of Catlin Planning Board has met and submitted recommendations for the property to be rezoned to General Business and for the use table in Article 4 on page 4-2 be amended to one- and two-unit dwellings as (P) in the NB and GB, and multi-unit dwelling as (S) in the NB and GB, and

WHEREAS, a public hearing was held on January 9, 2025, regarding the Nelson Janowski Planned Development District being rezoned to General Business and no one spoke, and

WHEREAS, the Chemung County Planning Board will meet on January 23, 2025, to discuss these changes, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby rezones the Nelson Janowski Planned Development District to General Business pending approval by Chemung County Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

**RESOLUTION 25-40**

January 9, 2025

By: Bill Collier

2<sup>nd</sup> by: Craig Christiansen

**TRANSFER MONEY FOR SALT STORAGE REPAIRS**

WHEREAS, the salt storage building has wind damage that is not covered by the insurance deductible, and

WHEREAS, a public hearing was held on January 9, 2025, regarding using money from the building fund for the repairs and no one spoke, therefore be it

RESOLVED, the Town Board of the Town of Catlin does hereby authorize the Town Supervisor to use up to \$5000 from Building Fund for repairs to the Salt Storage building back wall.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

**RESOLUTION 25-41**

January 9, 2025

By: Mike Koval

2<sup>nd</sup> by: Bill Collier

**SET PUBLIC HEARING FOR SHORT TERM RENTALS**

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Short Term Rentals.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

**RESOLUTION 25-42**

January 9, 2025

By: Mike Koval

2<sup>nd</sup> by: Ron Moshier

**SET PUBLIC HEARING FOR SHIPPING CONTAINERS**

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Shipping Containers.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

**RESOLUTION 25-43**

January 9, 2025

By: Mike Koval

2<sup>nd</sup> by: Ron Moshier

**GS POWER PARTNERS PLANNING BOARD REFERRAL**

WHEREAS, the fence screens surrounding the Callahan Solar Farm have been damaged by wind, leaving the material torn and tattered, and

WHEREAS, GS POWER PARTNERS is requesting to remove the fence, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby refers the matter of the fence removal around the Callahan Solar Farm to the Town of Catlin Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

**RESOLUTION 25-44**

January 9, 2025

By: Bill Collier

2<sup>nd</sup> by: Craig Christiansen

**NYCLASS MUNICIPAL COOPERATION RESOLUTION**

WHEREAS, the Town of Catlin wishes to invest portions of its available investment funds in cooperation with other corporations and / or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023;

WHEREAS, the Town of Catlin wishes to satisfy the safety and liquidity needs of their funds;

Now, therefore, it is hereby RESOLVED, that the Town Board of the Town of Catlin authorizes Supervisor Phelps to sign the Municipal Cooperation Resolution.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None



**RESOLUTION 25-45**

January 9, 2025

By: LaVerne Phelps

2<sup>nd</sup> by: Ron Moshier

**AUDIT OF TOWN RECORDS SCHEDULED**

RESOLVED, the Town Board of the Town of Catlin hereby tentatively schedules the 2024 audit of the Town Clerk, Tax Collection, Beaver Valley Water District on January 21<sup>th</sup>, 2025 and the 2024 audit for Town Court on February 5<sup>th</sup>.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None