

Town of Catlin, Regular Meeting, January 8, 2026
Town of Catlin
Regular Board Meeting Minutes
January 08, 2026

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: Board Members: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen,
Supervisor LaVerne Phelps

Pledge of Allegiance and Moment of Silence

Organizational Meeting 2026

Motion made by Collier; 2nd by Christiansen accepting Organizational Resolutions 26-01 through 26-38 as submitted.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Minutes:

Motion made by Koval; 2nd by Moshier accepting Town Clerk's minutes for December 11, 2025, into records as submitted.

CARRIED: Koval, Moshier, Collier, Christiansen

Correspondence:

- Beaver Valley Fire Company – Invitation received to the annual banquet on February 7, 2026. RSVP's requested by January 19, 2026.
- Spectrum – letter stating rates will be increasing \$5-\$10 per month.
- New York State Public Service Commission – Repsol is requesting to remove existing compressor at Catlin Hill Compressor Station.
- Coleen Austin – submitted letter of interest for the Town Hall custodian position.

Motion made by Collier; 2nd by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Assessor and Dog Control

- Highway Superintendent –NYS letter on Employer required purchase or reimbursement of personal protective equipment.
- Town Supervisor – working with health insurance, working with Samantha Jochem who has been hired to work as court clerk while Carol Jividen is on medical leave.

Motion made by Moshier; 2nd by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 26-39** was made by Phelps; 2nd by Collier approving January 08, 2026, Abstract #13 vouchers for payment: Abstract #13 vouchers for payment: General vouchers 281-291: \$4869.34; Highway vouchers 174-183: \$21,786.77; BV Light District vouchers 24: \$299.41; BV Water District vouchers 94-97: \$3,694.21; for a total of \$30,649.73. AND Abstract #1 vouchers for payment: General vouchers 1-12: \$40,712.57; Highway vouchers 1-3: \$27,271.74; Fire Protection District #3 voucher 1: \$13,019.00; BV Water District vouchers 1-6: \$8,810.64; for a total of \$89,813.95.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Beaver Valley Water District:

- Replaced heater in chemical room, found when a pipe froze.
- Service line leaking under a house on St. Rt, 414. Dennis Ross fixed it.
- Dennis Ross and LaVerne Phelps attending W2O training in Cortland, NY.
- Received bill from Town of Corning for work in 2025.
- Paid Barton & Loguidice, DPC – they updated the town on what they are working on.
 - Completed review of record documents received from Town of Catlin
 - Updating mapping system
 - Developing a hydraulic model
 - Putting together preliminary engineering report
 - Coordinating with equipment vendors on Potential options for addressing Manganese issue and moderately elevated iron levels in the well
 - Evaluating potential alternatives for the project internally, that they think should be recommended to the town

Town of Catlin, Regular Meeting, January 8, 2026

- General discussion ensued on the project and where things are at with the USDA and with our income survey.

Old Business:

None presented

New Business:

- Audit of books for Town Clerk, Tax Collector and BVWD scheduled for Thursday January 15, 2026 at 9am. Town Court Audit to be scheduled at a later date.
- Coleen Austin submitted letter of interest to be the Town Hall Custodian.
- General discussion on future discussion needed for Town and PPE.

Hearing of the Public:

Opened: 7:21pm

No one spoke

Closed: 7:21pm

Resolutions:

Motion for **Resolution 26-40** was made by Phelps; 2nd by Moshier hereby appointing Coleen Austin as custodian of the Town Hall at a rate of \$16.00 per hour.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 26-41** was made by Phelps; 2nd by Christiansen hereby scheduling the 2025 audit of the Town Clerk, Tax Collection, Beaver Valley Water District on January 15th, 2026 at 9am and the 2025 audit for Town Court to be scheduled for a later date.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:23pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 26-39

January 8, 2026

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted January 08, 2026, Abstract #13 vouchers for payment: General vouchers 281-291: \$4869.34; Highway vouchers 174-183: \$21,786.77; BV Light District vouchers 24: \$299.41; BV Water District vouchers 94-97: \$3,694.21; for a total of \$30,649.73. AND Abstract #1 vouchers for payment: General vouchers 1-12: \$40,712.57; Highway vouchers 1-3: \$27,271.74; Fire Protection District #3 voucher 1: \$13,019.00; BV Water District vouchers 1-6: \$8,810.64; for a total of \$89,813.95.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 26-40

January 8, 2026

By: LaVerne Phelps

2nd by: Ron Moshier

TOWN HALL CUSTODIAN APPOINTED

RESOLVED, the Town Board of the Town of Catlin hereby appoints Coleen Austin as custodian of the Town Hall at a rate of \$16.00 per hour.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 26-41

January 8, 2026

By: LaVerne Phelps

2nd by: Craig Christiansen

AUDIT OF TOWN RECORDS SCHEDULED

RESOLVED, the Town Board of the Town of Catlin hereby schedules the 2025 audit of the Town Clerk, Tax Collection, Beaver Valley Water District on January 15th, 2026 and the 2025 audit for Town Court to be scheduled for a later date.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None