

Town of Catlin
Regular Board Meeting Minutes
February 13, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for Jan. 9, 2025, into records as submitted.

CARRIED: ALL

Public Hearing: Attorney Mustico opened the public hearing regarding the addition of Short-Term Rental Requirements to the Town of Catlin Zoning Law.

No one spoke.

Motion made by Collier; 2nd by Koval to close the public hearing.

CARRIED: ALL

Public Hearing: Attorney Mustico opened the public hearing regarding the addition of Accessory Storage Regulations to the Town of Catlin Zoning Law.

No one spoke.

Motion made by Moshier; 2nd by Collier to close the public hearing.

CARRIED: ALL

Correspondence:

- Catlin Planning Board – sent report on recommendations for Callahan Solar Farm
- STC – sent quote to help rezone the Pine Valley area
- Hoselton Leasing – sent Budgetary Vehicle Quote for a 2025 Chevrolet Silverado
- CC Dept of Aging – will make presentation on March 13, 2025 at Town Board Meeting

Motion made by Collier; 2nd by Moshier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – set up NYCLASS Investment accounts; Final closing on Truck #7
- Assessor – dealing with exemptions

Motion made by Collier; 2nd by Koval to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-46** was made by Phelps; 2nd by Collier approving February 13, 2025, Abstract #2 vouchers for payment: General vouchers 13-47: \$21,089.34; Highway vouchers 3-24: \$334,106.22; BV Light District vouchers 1-3: \$360.09; and BV Water District vouchers 4-12: \$1,816.72; Fire District #1 voucher 2: \$110,193.20; and Fire District #3 voucher 3: \$129,893.00; for a total of \$597,458.57.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Beaver Valley Water District:

- Updating data in the system
- Possibly upgrading pipes along Moreland Dr. Main line and service lines are not deep enough, valves are only 31-33 inches below pavement. The pipes freeze in severe cold weather. There is grant money available. Could be a 2-year process. 2015 was a bad year for frozen lines. Town used many resources to deal with the freezing.

Old Business:

- Bill Collier conducted the annual audit of the town books. Everything looked fine.
- STC assistance on rezoning Pine Valley area to general business will be \$2500.00. Possibly update all zoning. General discussion ensued on the cost of updating all zoning versus updating little by little. Asking for a quote from STC on updating more zoning. Current zoning was done in 1999.

New Business:

- Short-Term Rental new zoning requirements
- Accessory Storage Container new zoning regulations – General discussion on Accessory Storage Containers in the town. Change “uniform” color to “one solid” color in item 10.35.5 item 6. Removed stipulation on landscaping around the container.
- GS Powers wants to remove fence screening around Callahan Solar Farm. Discussion on replanting trees by Sept 1, 2025 and the size the trees should be. Also, refer to original agreement for fence and trees.
- Town pick up and plow, around \$41,000.00.
- Set Public Hearing for grant money to increase budget for Tompkins Corners Fire Dept. Possibly add amendment to contract so we don’t need to have a public hearing every time there is grant money.

Hearing of the Public:

Opened: 7:55pm

No one spoke

Closed: 7:55pm

Resolutions:

Motion for **Resolution 25-47** was made by Collier; 2nd by Christiansen hereby adopting Local Law 1 of 2025, Short-Term Rental Requirements.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-48** was made by Collier; 2nd by Koval hereby adopting Local Law 2 of 2025, Accessory Storage Container Regulations with changes discussed at Town Board Meeting.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-49** was made by Collier; 2nd by Moshier hereby referring to the original site plan agreement. The Town Board wishes GS Power Partners to abide by the original site plan and replace screening and plant trees to fill in the gaps by August 31, 2025.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Town of Catlin, Regular Board Meeting, February 13, 2025

Motion for **Resolution 25-50** was made by Phelps; 2nd by Koval hereby accepting the findings of the Audit for 2024 Justice Records.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-51** was made by Phelps; 2nd by Collier hereby authorizing Town Highway Superintendent Doan to enter into agreement for a new 2025 town pickup and plow, not to exceed \$45,000.00.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

No action taken on Resolution quote from STC Rezoning.

Motion for **Resolution 25-52** was made by Collier; 2nd by Christiansen hereby setting a Public Hearing on March 13, 2025 to amend the fire contracts for Tompkins Corners, Beaver Dams and Millport for the contract years 2025-2027, to add the verbiage: If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 8:12pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-46

February 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted February 13, 2025, Abstract #2 vouchers for payment: General vouchers 13-47: \$21,089.34; Highway vouchers 3-24: \$334,106.22; BV Light District vouchers 1-3: \$360.09; and BV Water District vouchers 4-12: \$1,816.72; Fire District #1 voucher 2: \$110,193.20; and Fire District #3 voucher 3: \$129,893.00; for a total of \$597,458.57.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-47

February 13, 2025

By: Bill Collier

2nd by: Craig Christiansen

**LOCAL LAW 1 OF 2025
SHORT-TERM RENTAL REQUIREMENTS
AMENDMENT TO LOCAL LAW 1 OF 2023**

WHEREAS, the Town of Catlin Town Board, Planning Board and Zoning Board of Appeals have met, and Southern Tier Central Regional Planning & Development Board has submitted a final draft of Short-Term Rental Requirements, and

WHEREAS, the Town of Catlin held a Public Hearing on February 13, 2025, in regard to Short-Term Rental Requirements and no one spoke, therefore, be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts Local Law 1 of 2025, Short-Term Rental Requirements.

CARRIED: AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-48

February 13, 2025

By: Bill Collier

2nd by: Mike Koval

**LOCAL LAW 2 OF 2025
ACCESSORY STRUCTURE CONTAINER REGULATIONS
AMENDMENT TO LOCAL LAW 1 OF 2023**

WHEREAS, the Town of Catlin Town Board, Planning Board and Zoning Board of Appeals have met, and Southern Tier Central Regional Planning & Development Board has submitted a final draft of Accessory Storage Container Regulations, and

WHEREAS, the Town of Catlin held a Public Hearing on February 13, 2025, in regard to Accessory Storage Container Regulations and no one spoke, therefore, be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts Local Law 2 of 2025, Accessory Storage Container Regulations with changes discussed at Town Board Meeting.

CARRIED: AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-49

February 13, 2025

By: Bill Collier

2nd by: Ron Moshier

CALLAHAN SOLAR FARM FENCE SCREEN AND TREE REPLACEMENT

WHEREAS, the fence screens surrounding the Callahan Solar Farm have been damaged by wind, leaving the material torn and tattered, and

WHEREAS, GS POWER PARTNERS is requesting to remove the fence screen, and

WHEREAS, the Catlin Planning Board has recommended that the screening material attached to the fence be removed and that trees of reasonable size be planted as indicated on the approved plan in the areas where they have not survived, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby refers to the original site plan agreement. The Town Board wishes GS Power Partners to abide by the original site plan and replace screening and plant trees to fill in the gaps by August 31, 2025.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen, Phelps

NAYS: None

RESOLUTION 25-50

February 13, 2025

By: LaVerne Phelps

2nd by: Mike Koval

AUDIT OF 2024 JUSTICE RECORDS

Town of Catlin

WHEREAS, the audit of the Justice financial records was completed on February 5, 2025, by Deputy Supervisor, William Collier, and,

WHEREAS, the audit consisted of bank records; deposits were being done in a timely manner; distributions of funds were being done in a timely manner and petty cash was correct; and

WHEREAS, the audit conducted did not find any inconsistencies or any fault with said records; now, therefore, be it

RESOLVED, the Town Board of the Town of Catlin hereby accepts the finding of the Audit for 2024 Justice Records.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-51

February 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

TOWN HIGHWAY PICKUP AND PLOW

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Town Highway Superintendent Doan to enter into agreement for a new 2025 town pickup and plow, not to exceed \$45,000.00.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-52

February 13, 2025

By: Bill Collier

2nd by: Craig Christiansen

PUBLIC HEARING TO AMEND 2025-2027 FIRE CONTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing on March 13, 2025 to amend the fire contracts for Tompkins Corners, Beaver Dams and Millport for the contract years 2025-2027, to add the verbiage: If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None