

Town of Catlin, Regular Meeting, April 10, 2025

Town of Catlin
Regular Board Meeting Minutes
April 10, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for Mar. 13, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Quotes to repair highway garage floor
- Quote from Monroe Tractor to purchase new backhoe with broom attachment
- Proposal for RCAP engineering for BVWD
- Beaver Dams 2024 Chiefs report
- Quote from Butler Heating & Air for BVWD electrical upgrades

Motion made by Moshier; 2nd by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – received quotes to repair highway garage floor, working on code fee updates, scheduled siding for Highway garage office and other repairs to be done in June using the clean energy grant.
- Assessor – working on Tentative Roll.

Motion made by Collier; 2nd by Moshier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-57** was made by Phelps; 2nd by Collier approving April 10, 2025, Abstract #4 vouchers for payment: General vouchers 71-92: \$13,076.72; Highway vouchers 42-55: \$63,958.60; BV Light District vouchers 5-7: \$365.82; and BV Water District vouchers 21-26: \$852.79; for a total of \$78,253.93.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- RCAP Solutions – main lines are not buried deep enough, freeze in severe cold weather. They find grants for municipalities. She will bring in engineers to give estimates and then put out for grant money. Will be a one-year process.
- Flushing the water lines April 16, 2025
- Quote to upgrade electrical in pumphouse and run a line to the shed and security camera added to shed. We should be able to see 360 degrees around pumphouse.

Old Business:

- Code Fee Schedule – Bill is working with Marty on this. Some of our fees are very low compared to other towns. General discussion ensued.

New Business:

- Quotes to repair highway garage floor – don't have the money to cover this. General discussion on damage to floor, heat in floor. Having diesel storage containment would be a higher priority, need to bring up to code. Would like to put concrete under the tank. Secondary containment system would need to be purchased new. Will put the garage floor repair out to bid next year.
- Quote to purchase a new backhoe from Monroe Tractor with attachments. Includes a trade-in of our 2002 backhoe. Town can pay for this now. General discussion ensued on payment options and equipment reserves.

- Quote to upgrade electric at BVWD pumphouse. Running electric from pumphouse to shed. More than 200 feet and will require a trench and conduit.

Hearing of the Public:

Opened: 7:28 pm

No one spoke.

Closed: 7:29 pm

Resolutions:

No action taken on highway garage floor repair.

Motion for **Resolution 25-58** was made by Phelps; 2nd by Collier authorizing Highway Superintendent Doan to purchase a 2025 CASE 580SN WT, CRC782616, Backhoe with trade-in of a 2002 CASE 580SM, JJG0283706, Backhoe from Monroe Tractor in Campbell, not to exceed \$124,921.28.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

Motion for **Resolution 25-59** was made by Phelps; 2nd by Collier authorizing electrical upgrade at the Beaver Valley Water Department pumphouse to the shed from Butler Heating and Air, not to exceed \$2,875.00.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:33 pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-57

April 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted April 10, 2025, Abstract #4 vouchers for payment: General vouchers 71-92: \$13,076.72; Highway vouchers 42-55: \$63,958.60; BV Light District vouchers 5-7: \$365.82; and BV Water District vouchers 21-26: \$852.79; for a total of \$78,253.93.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

RESOLUTION 25-58

April 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

PURCHASE OF 2025 CASE SN WT BACKHOE

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Highway Superintendent Doan to purchase a 2025 CASE 580SN WT, CRC782616, Backhoe with trade-in of a 2002 CASE 580SM, JJG0283706, Backhoe from Monroe Tractor in Campbell, not to exceed \$124,921.28.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

RESOLUTION 25-58

April 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ELECTRICAL UPGRADE AT BVWD PUMPHOUSE

WHEREAS, the BVWD needs an electrical upgrade, running electricity from the pumphouse to the shed, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes electrical upgrade at the Beaver Valley Water Department pumphouse to the shed from Butler Heating and Air, not to exceed \$2,875.00.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE