# NNC-Breedon Ltd Privacy Policy

At NNC-Breedon Ltd we are committed to protecting and preserving your privacy when visiting our site or social platforms or communicating electronically with us.

This Privacy Policy provides an explanation as to what happens to any personal data that you provide to us, or that we collect from you.

Whenever you provide such information, we are legally obliged to use your information in line with all laws concerning the protection of personal information, including the Data Protection Act 1998 and the EU General Data Protection Regulation. We are a Data Controller.

We will only require you to provide personal information:

- To deliver our service to you
- To provide you with information requested from us, relating to our services.
- To notify you about any changes to our website, such as improvements or service changes, that may affect our service.

The information collected by NNC-Breedon Ltd is:

- Full name
- Postal address
- Email address
- Telephone number
- Information relevant to your use of our website and services, such as your marketing preferences, survey responses and feedback
- Information about your consignment, including the recipient
- Payment information
- Information when you communicate with us for any reason, EG details you provide in a support request

In operating our website or social platforms, we may collect and process the following data about you:

• Details of your visits to our website or social platforms and the resources that you access, including: traffic data, location data, weblogs and other communication data.

We collect information about you in order to deliver our service to you. This data will not be passed onto any third parties. If you are an existing customer, we may contact you with information about our services

We will take all reasonable steps to make sure that your data is treated securely and in agreement with this Privacy Policy. The transmission of information via the internet is not completely secure and therefore we cannot guarantee the security of data sent to us electronically and transmission of such data is therefore entirely at your own risk.

Where applicable, we may disclose your personal information to assist fraud protection and minimise credit risk and where we are legally required to disclose your information.

### Cookies

To help us improve our website or social platforms and the service we provide to you we may use technology to track the patterns of behaviour of visitors to our site or social platforms. Often, this is in the form of a cookie file. Where used, these cookies are downloaded to your computer or device automatically.

All computers and devices have the ability to decline cookies. This can be done by activating the setting on your browser which enables you to decline the cookies. Please note that should you choose to decline cookies; you may be unable to access particular parts of our website or social platforms.

On occasion, we may gather information about your computer for our services and to provide statistical information regarding the use of our website. The information collected in this way can be used to identify you unless you modify your browser settings.

# Third Party Links

You may find links to third party websites on the NNC-Breedon Ltd website or social platforms. These websites should have their own privacy policies which you should check. NNC-Breedon Ltd do not accept any responsibility or liability for their policies whatsoever as we have no control over them.

#### Consent

By providing us with your personal information when you use our service, you consent to the collection, use and disclosure by NNC-Breedon Ltd of your personal information as provided in this Privacy Policy. Your consent includes the retention of personal information that is collected and by using the NNC-Breedon Ltd website or social platforms and the services it provides, you agree to have read and understood the Privacy Policy and are aware of your legal obligations to be bound by this agreement.

## Access to Information

The Data Protection Act 1998 gives you the right to access the information that we hold about you. Should you wish to receive details that we hold about you please contact us using the contact details below.

- You have the right to correct any inaccurate or incomplete personal data.
- You have the right to be forgotten.
- You have the right to obtain a copy of your personal data for your own purposes. This is referred to as data portability. This allows you to copy and transfer your personal data easily from one IT system to another in a safe and secure manner.
- You have the right to object to direct marketing.

If you would like to amend any of your current preferences, please contact us.