## Membership Guidelines

## The Collective Council of Non-Collegiate Greeks (CCNCG)

The Collective Council of Non-Collegiate Greeks (CCNCG) is an inclusive organization that aims to unite, support, and empower non-collegiate Greek-letter organizations through shared values, resource sharing, and collaborative efforts. Membership in CCNCG is open to Greek-letter organizations that do not have a collegiate affiliation. To ensure that all members align with the council's mission and values, several guidelines and requirements must be met.

First and foremost, any organization seeking membership in CCNCG must demonstrate a commitment to the principles of unity, integrity, and community service. Each prospective member organization must submit a formal application detailing its mission, values, and a brief history. Additionally, evidence of at least one year of active operation and a minimum of 20 active members is required. They must also have their Articles of Incorporation, active Constitution, Bylaws and Code of Conduct. This ensures that member organizations have a stable foundation and are committed to their purpose.

Furthermore, member organizations must adhere to CCNCG's code of conduct, which emphasizes respect, inclusivity, and ethical behavior. All members are expected to participate actively in CCNCG meetings, events, and initiatives. This includes attending at least two council meetings per year and contributing to at least one council-wide project annually. Member organizations are also encouraged to share resources and best practices with fellow members to foster a collaborative and supportive network.

By adhering to these guidelines and requirements, member organizations can benefit from the collective strength and shared resources of the CCNCG, while contributing to the broader mission of empowering non-collegiate Greek communities.

## **Section 2: Membership Categories**

The Council recognizes two distinct categories of membership to accommodate various levels of involvement and commitment: Full Members and Associate Members. Each category plays a crucial role in supporting the Council's mission and activities, albeit in different capacities.

**Full Members** are organizations that actively engage in the Council's activities and decision-making processes. These members are granted voting rights, which allows them to influence the direction and policies of the Council. Full Members are expected to participate in meetings, contribute to discussions, and take on responsibilities that help advance the Council's objectives. Their active involvement ensures that the Council remains dynamic and responsive to the needs of its community. Membership Fees are Annual and must be paid by the Organization.

**Associate Members** are organizations that align with the Council's mission and support its goals but do not engage in the Council's decision-making processes. While they do not have voting rights, Associate Members contribute in other meaningful ways, such as providing resources, expertise, or promoting the Council's initiatives within their networks. Their support is invaluable for fostering collaboration and expanding the reach of the Council's work without the need for direct involvement in governance.

By offering these two categories of membership, the Council ensures that all supportive organizations can contribute according to their capacity and interest. This structure not only fosters a diverse and inclusive community but also strengthens the Council's ability to achieve its mission through varied forms of participation and support.

Full members who do not meet their financial obligations each year may fall below the set guidelines for FULL membership. In such cases, the Executive Director of their Branch has the authority to recommend that these members be reclassified as Associate Members. This reclassification remains in effect until the member's status is reviewed and it is determined that they once again fulfill the necessary requirements for FULL membership.

This policy ensures that the organization maintains a clear and fair standard for membership, encouraging members to stay current with their financial commitments. It also allows for a structured approach to managing membership status, providing a pathway for members to regain their FULL membership once they have met the necessary criteria.

Overall, this approach helps maintain the integrity and operational efficiency of the organization, ensuring that all members are contributing equitably to the collective goals and resources. It also offers a fair and transparent process for members who may temporarily be unable to meet their financial obligations, giving them an opportunity to return to full standing when they are able.

## **Membership Requirements for Organizations**

To ensure fairness and consistency, every organization seeking membership must go through a standardized process. This will help maintain a level playing field for all organizations. For this

term, the co-founders of CCNCG will appoint the Directors, ensuring experienced leadership during the initial phase.

Here are the specific requirements for an organization to qualify for membership they must have:

- 1. **Constitution**: Each organization must have a formal constitution that outlines its foundational principles, mission, and governance structure.
- 2. **Bylaws**: Detailed bylaws should be in place to provide clear operational guidelines, including procedures for meetings, elections, and member responsibilities.
- 3. **Code of Conduct**: A comprehensive code of conduct is essential to ensure that all members adhere to ethical standards and promote a respectful, inclusive environment.
- 4. **Incorporation Documents**: Organizations must provide valid incorporation documents for their respective state, proving their legal status as a recognized entity.
- 5. **Employer Identification Number (EIN)**: An EIN is required to establish the organization's identity for tax purposes and to ensure compliance with federal regulations.
- 6. **Active Membership**: Each organization must have at least 15 active members. This demonstrates a robust and engaged community, ensuring that the organization is viable and capable of contributing to the larger network.

Additionally, to facilitate democratic decision-making, each member organization can appoint one of its founders to the voting council. This council will play a crucial role in shaping the direction and policies of CCNCG, ensuring that all member organizations have a voice in the governance process.