

**IMPERIAL SOUTHGATE VILLAS CONDOMINIUM
ASSOCIATION (SECTION II), INC.**

RULES AND REGULATIONS

THESE RULES AND REGULATIONS SHALL BE SUBJECT TO THE ASSOCIATION DECLARATION, BYLAWS, ARTICLES OF INCORPORATION, FLORIDA STATUTES, AND THE FLORIDA ADMINISTRATIVE CODE, WHICH SHALL GOVERN ANY CONFLICT.

PLEASE DISCARD ANY PREVIOUS RULES AND REGULATIONS.

Revised 12/14/2024

1. CHANGES TO UNITS

- a. All changes to the exterior of a Unit must be approved by the Condominium Board. Also, any alterations to the Unit that require a permit must be approved by the Condominium Board.

2. GARBAGE, YARD TRASH AND RECYCLE

- a. All garbage must be placed in plastic bags that can be closed or tied off and placed in green EZ can for pickup.
- b. EZ cans may be put out the afternoon before pickup, but owners are responsible for any clean up that may be needed if cans are turned over.
- c. EZ cans must be stored as inconspicuously as possible, out of sight from the street. Single units must store the EZ cans neatly on or on solid bases to the side of the carport.

3. VEHICLES

- a. Each unit may have two (2) cars. One car should be parked in the carport.
- b. Motorcycles or motor scooters of any size are not permitted.
- c. No vehicles of any type may be stored on Villa property.
- d. No RV's, utility trailers, box trucks, commercial vehicles, oversized vans, or boats may be parked overnight on Villa streets, under carports, in driveways, or in the overflow parking lot. There is a two (2) day maximum for loading and unloading.
- e. Vehicles should be parked so that their registration tag can be seen from the street.

4. PARKING

- a. Households with a second vehicle may park it in one of the overflow lots, if necessary.
- b. There shall be no overnight parking on the streets for any reason.
- c. There shall be no parking on the grass. This may damage the sprinklers and grass.
- d. Vehicles should not be parked on the streets or aprons (driveways) of the following streets: Fonda Court, Erie Court, and Kelsey Court. This will facilitate traffic and emergency access.
- e. Owners must have written permission to park in someone else's carport.
- f. Vehicles parked on aprons (driveways) must not extend into the street.
- g. An operable vehicle without a current tag is not to be parked on Villa property. A non-operational vehicle with or without a current tag is not to be parked on Villa property. Notice will be served on owners of such vehicles. If not removed with five (5) days of notice, the vehicle will be towed to storage at the owner's expense.

- h. Non-resident RV's, boats, trailers, or any other oversized vehicles must not be parked on Villa property.
- i. Guests must follow the same rules and regulations as unit owners.

5. ADDITIONAL ACTIONS/SITUATIONS

- a. No folding or stationary lawn furniture, hoses, etc. are to be left out on the grassy areas when not in use.
- b. No soliciting of any nature is permitted on Villa property.
- c. The Board may approve estate sales among residents of Imperial Southgate Villas Sections I, II, and III only.
- d. No clothing is allowed to be hung on the outside of the villa.

6. HURRICANE PROTECTION AND PREPARATION

- a. Owners may install hurricane shutters with Condominium Board approval.
- b. Plywood may also be installed for hurricane protection.
- c. Unit owners must remove shutters or plywood in a reasonable length of time. If plywood is used, the concrete wall must be repaired.

7. WALKWAY/WALKWAY COVERS

- a. Walkway floors may be painted or covered in pavers or tiles. Painted walkways should be gray. Sparkles added to the paint are permitted. Concrete designs are permitted. All changes to the walkway floor need approval from the Condominium Board.
- b. Walkway floors should be kept clean and free of stains, mildew, and insect homes.
- c. Hanging baskets are limited to four (4) in the walkway. The owners are responsible for any wall or other damage they might cause.
- d. Dead plants must be removed in a timely manner and empty pots stored out of sight.
- e. Keep enough room on the walkway for EMS personnel to gain access to the unit.
- f. Owners are responsible for repair and replacement of walkway covers since they were an addition by a unit owner.

8. CARPORTS

- a. Carport floors can be painted, coated or sealed. If painted, the carport floor must be painted a solid grey. No paint sparkles or designs are permitted. Apron (driveway) must remain "as is" asphalt or concrete, no color change is permitted. All changes to the carport floor need approval from the Condominium Board.
- b. Carport floors should be kept clean and free of stains, mildew, and insect homes.
- c. Two (2) chairs, a small table, and plants are permitted on the carport. Any other

type of furniture must have approval from the Condominium Board.

- d. The carport is permitted to have a curb or “stopper” for each unit.
- e. Do not use carport for any type of storage.
- f. Single unit homes may have one low-profile Rubbermaid-type storage container in the carport. The container must be made of weather resistant material in a neutral color (gray, beige, white). The container must be maintained in good condition and be kept closed when not actively in use.

9. PATIOS

- a. If painted, the patio floor must be gray. Adding paint sparkles is permitted. Concrete designs are permitted. All changes to the patio floor need approval from the Condominium Board.
- b. Patio floors should be kept clean and free of stains, mildew, and insect homes.
- c. To hide the trash and recycle bins, no fencing that is secured to the wall or floor is permitted. Bins may be stored in a Rubbermaid-type storage container. The container must be made of weather resistant material in a neutral color (gray, beige, white).
- d. Tall Rubbermaid-type storage containers are permitted on the patio. The container must be made of weather resistant material in a neutral color (gray, beige, white). Please seek approval from the Condominium Board.
- e. Awnings: In addition to the existing metal awnings, a retractable fabric awning is permitted with approval from the Condominium Board. The awning should be between 8 feet and 12 feet wide. The awning must be solid gray.
- f. Patio doors: Sliding doors, sliding doors with French windows, and French doors are permitted with approval from the Condominium Board.
- g. Nothing should be leaning, touching, or hanging on the vinyl divider
- h. The divider must be kept clean of dirt and algae.

10. WINDOW SHUTTERS AND DOOR

- a. Window shutters must be window length. Those in violation of the size at this time are “grandfathered in”.
- b. Pre-approved colors from the Condominium Board are:
 - i. Sherwin Williams paint: Tricorn Black-SW 6258, Redbud-SW 6312, Amalfi (Blue)- SW6783, Intense Teal-SW 6943, Kilkenny (Green)-SW6740, Afternoon (Yellow)-SW 6675, African Gray-SW9162
- c. Unit owners may submit other individual color choices for shutters to the Condominium Board for approval.
- d. The maintenance of shutters, except for those on the front window, shall be the responsibility of the unit owner.

- e. At the time units are painted, the front shutters will be painted any of the pre-approved colors listed above. If unit owners have colors other than the pre-approved colors listed above, they will not be painted by the contractor for the Condominium Association.
- f. Doors must remain white or be painted to match the unit's shutters.

11. LANDSCAPING

- a. To maintain a beautiful community, the front landscaping of the unit must not have visible dirt. Flower beds should have a ground cover, such as mulch or rocks. If there is no flower bed, grass sod should be placed up to the unit.
- b. Shrubbery in the flowerbeds shall be the responsibility of the unit owner. No trees can be planted by anyone other than the Condominium Association.
- c. To avoid contact with the building at maturity, any new plants shall be situated at least 2 feet from the building. Existing plants shall be trimmed so they do not touch the building or eaves.
- d. Plants situated under windows shall be trimmed so as not to extend in height above the windowsill.
- e. Normal replacement of existing plants is expected. Any additional plants or major changes to the landscaping must be approved by the Condominium Board.
- f. DO NOT EXTEND ANY FLOWERBED BEYOND 5 FEET OF THE VILLA.
- g. When you plan to be gone more than four (4) weeks, please arrange for someone to trim the shrubbery and weed the flowerbeds.
- h. There will be periodic inspections of the grounds and violation letters sent if adequate landscaping is not adhered to.
- i. Gutters should be cleaned twice a year.

12. FLAGS

- a. The Florida Condominium Act, Chapter 718, provides the right of unit owners to display a portable United States flag or the official flag of the State of Florida, the flags of the Armed Services, or the POW-MIA flag. A written request stating where a flag will be hung must be submitted to the Board. The flag may be on a wall bracket or on a pole in the flowerbed.
- b. Flags are allowed in the flowerbed provided they are not considered objectionable. Any changes to the Florida Condominium Act regarding permissible flags will be adhered to.

13. DAMAGE TO ASSOCIATION PROPERTY:

- a. Damage to Association property done by a repairman while working privately for any

Owner shall be the Owner's responsibility. This includes damage to underground wires, cables, and water pipes. Owners should make sure repair personnel have proper insurance (general liability and workman's compensation).

- b. All owners shall be financially responsible for any damages to common or limited common areas caused by the unit occupant, family members, relatives, or pets.

14. OCCUPANCY OF UNITS

- a. Any person(s) not on the original interview form considering moving into the unit on a permanent basis must go through the interview process prior to moving into the unit. "Permanent" means someone who is not visiting.
- b. The occupants of Units shall not exceed two (2) persons per bedroom.

15. PETS

- a. Unit occupants must abide by the city animal ordinances.
- b. Owners are to provide information on pets owned at the time of the application process. If a pet is acquired after purchase, the owner must notify the Condominium Board.
- c. Pets must not be allowed to run free. Pets must be controlled on a hand-held leash when outside the unit. The leash must not be anchored in the lawn or tied to a tree.
- d. All droppings are to be picked up immediately.
- e. The maximum number of pets is two (2) per unit. Each pet may weigh up to 25 pounds at adult weight. Do not allow visitors to bring pets that would not qualify.
- f. Pets are not to be a nuisance by their actions, including visitor's pets.
- g. Any pet that might be considered exotic must have Condominium Board approval before being brought into the unit. If you are not sure, ask.

16. PLUMBING, SEWAGE, ELECTRICAL

- a. The unit owner shall be responsible for all **plumbing** from the "cut-off" valve (valve for fresh water) to the interior of the unit, including the utility room.
- b. The unit owner shall be responsible for all **sewage** problems from within the unit to the main trunk. The Association is responsible for any breakage or root damage in the sewer line. There needs to be a written report from a licensed plumber before the work is started and prior to the bill being paid.
- c. The unit owner shall be responsible for the **electrical** system, which includes electrical conduits, wires, switches, fixtures, and equipment located within the unit itself or on the unit side of the electric meter.

17. ROOFS

- a. The unit owner shall be responsible for all repairs or replacement of their **roof** due to normal wear and tear. This refers to the roof of the dwelling portion of a unit above the concrete block. This includes all roofs covering carports, gutters, ceilings, storage areas within carports, and walkways.
- b. The Association is responsible for roof damage caused by natural disasters.
- c. Tile roofs must be white tile .
- d. Steel roofs may be flat ribbed or conform to the style of the tile roofs
- e. Tile or steel roofs may not be painted
- f. Specifications must adhere to Florida Codes for hurricane resistance and may change with industry standards.

18. MAINTENANCE FEE

- a. The maintenance fee is due monthly or quarterly. After the 10th of the month, there will be a late fee of \$25.00. Checks showing a postmark on the 10th of the month will be considered as timely received.
- b. The process of a lien will begin when the unit owner is thirty days in arrears. Upon the filing of a lien, interest will also accrue at an 18% annual rate.
- c. Call an Executive Board Member if you have a problem making your payment.

19. VIOLATIONS

- a. Violations of these rules and regulations can result in a fine of up to \$100 per day, or per violation for a continuing violation, not to exceed a total of \$1,000 per violation. If the Board of Directors votes for a fine, a committee of peers can then decide whether to impose a fine or the matter may be referred to an attorney. Unit owners are entitled to be present at any proceeding and appeal a decision to issue a fine.