

# **Table of Organization**

#### **Director: Emily Hagdorn**

The Director is responsible for managing the safety and well-being of all students and supervising all childcare staff. Establishing, Training, and enforcing all policies and procedures consistent with state guidelines and center expectations.

#### **Director Designees: Family Workers: Jonathan Rodriguez and Isabel Varela**

Fulfills responsibilities of the Director in their absence. Responsible for managing attendance and assisting the teachers and parents maintain a home/school connection for the children.

#### **Head Teacher: Denise Mulcahy:**

Mentorship for all staff teachers. Plans, discusses, and observes the implementation of high scope curriculum by staff members for all children.

## **Group Teachers: Maura McKeon and Danielle Fornes:**

Leads Professional Community efforts among teachers. Attends professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence and share knowledge among the peers.

## **Professional Teaching Staff:**

Teachers shall understand individual and group motivation and behavior and shall create a supportive, safe, and respectful learning environment that encourages positive social interaction, active engagement in learning and self-motivation.