



Dominican Black Canyon Neighborhood Association

Board of Directors Meeting Minutes

Wednesday May 10, 2023

7:00pm – 8:30pm

Meeting Location: Kathy Burwell's home 375 Locust Ave

Board Members Present: Kathy Burwell, Sheila Guthrie, Greg Brockbank, Kerry Throckmorton, Becky Gayman

Neighborhood Members: Lydia Truce, Bell Cole

I. Board Secretary Report - Becky

- a. Review of April 12, 2023 BOD meeting minutes
- b. Motion to approve- done

II. Treasurer Report – Sheila (acting Treasurer)

- a. Review of recent expenses with brief discussion regarding search for new Treasurer. Sincere concern for Herb for loss of his dear wife and former DBCNA board member Pauline
- b. Motion to approve- done

III. By-Laws – Sheila

- a. Ready for presentation @ Semi-Annual Mtg with copies for community members to review at May 13th meeting. She noted that changes are noted in red for ease of notation to members.

IV. Semi-Annual Meeting - Kathy

- a. Help set-up will be from Kathy, Greg and Kerry, starting at 9:30 am, May 13th.
- b. A check of \$250. to Pastor Will's church for the use of facilities will be ready
- c. MailChimp notification will be done by Kerry
- d. Vote on new Board Members- Lydia Truce and Penn Mullen. Renewing Board Members- Becky and ?
- e. Vote on By-Laws- Sheila will have 15 copies ready for review

V. Dominican University Liaison Report – Becky

- a. Update on Neighborhood Committee- This committee has not met this month, however there have been email exchanges to coordinate the next meeting. The University has been in the process of reviewing its' official neighborhood contacts. We look forward to a suggested monthly exchange of information, concerns around common interests and goals.

VI. Committee Chair Reports

- a. Membership – Lydia
 1. Renewals / New members-did newsletter generate increase dues?
 2. PayPal - has not been operational. Lydia to contact Monica for insight
 3. NextDoor- Kathy and Kerry to work together to establish a specific DBCNA Nextdoor site
 4. Drop Box- Kathy to follow up after discussion and agreement to pay for our own DBCNA dropbox account

b. Communications/Social Media – Kerry

1. Website challenges have continued with the old site. Kerry has needed to start from scratch and build a new site. After discussion of these challenges from the old site, Kerry will look into a website attached to a means for members to pay for dues as well. Thank you Kerry for all this work on the project!

c. Newsletter – Greg

1. Lessons learned. Discussed need for envelopes inserted in hardcopy of newsletter. Going would be only one time per year, since goal is a transition to digital newsletter.

d. Firewise – Greg/Belle

1. Ember Stomp, a great event, will have its' second event May 20th from 11am -5pm at the Marin County Fairgrounds. Many vendors, music, food and information.
2. Meeting with DU Firewise representative Susan Clancy and Country Club Neighborhood Association have been happening with the expectation that they will be ongoing up to 2x per year. Due to common boundary and goals around fire preparedness, this working group will be very helpful to each neighborhood.

e. Safety & Crime – Sheila

1. Update on painted parking lines is that lines are in, yet the proper use of them has been questionable. Brief discussion on the use of signage, which will be done at a later date, as to assisting in compliance. The City states that ticketing is not currently going to occur.
2. New buckets have arrived and Sheila will be updating the intersections with these safety reminders.
3. Discussion regarding a neighbor that has caused multiple concerns, violations and disturbances. Currently not a concern due to incarceration.

f. San Rafael Federation of Neighborhoods –Greg

1. Greg stated he is very impressed with this working group and hopes to be able to participate more fully. He shared with the group the upcoming “Coyote Talk” at our May 13th Semi-Annual DBCNA meeting.

VII. Locust Ave / Gold Hill Grade Development – Kathy

- a. This area, about 20+ acres, has been sold by DU to a developer, Ray Cassidy. He is willing to talk with neighbors regarding his vision of such a development. A possible date in June 1st from 6:30-7:30pm. Kathy to follow up and secure a time, date and possible walk about the area.

VII. Calendar 2023 activities and events- THIS SECTION DEFERRED TO NEXT MEETING

a. Review

1. From previous meetings: Family/Children Events – Kerry (Susanna/Bethany/Julie?)
2. Annual Cocktail Party – (Kathy re Marion / Kerry re Julie): Potluck?
3. Fall Semi-Annual Mtg (ideas: Owls / Catalytic Converter / Regenerative farming techniques – soil health / . . .?) - Penn
4. Street specific “Trash Talks” - Kathy

VIII. Review To Do List

- ~Mail Chimp- for Coyote Talk/ Semi-Annual Meeting- Kerry
- ~PayPal -follow up ? Kerry/Lydia/Monica?
- ~Dropbox- Kathy to set up an account for DBCNA
- ~dbcna.financil@gmail.com- Sheila to set up

VII. Next BOD meeting – June 14, 2023 at 7 pm

Meeting Adjourned - 8:45 pm

