



DBCNA Board of Directors Meeting Minutes
Wednesday, May 14, 2025
7:00 p.m. to 8:30 pm
Meeting location – Dominican University
Edgehill Mansion – Legacy Room
75 Magnolia Avenue

Board members present: Sheila Guthrie, Becky Gayman, Lydia Truce, Greg Brockbank, Steffanie Burkhard, Penn Mullin

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| I. | Welcome to meeting attendees | Sheila Guthrie |
| | a. No association members were present | |
| II. | Secretary Report | Penn Mullin |
| | a. April board minutes - MSC | |
| III. | Treasurer Report | Sheila Guthrie |
| | a. Treasury report as reported - MSC | |
| IV. | Committee Reports | |
| | a. Dominican University Advisory Committee | Sheila and Becky |
| | - Disagreements resolved between Marin Shakespeare and DU. | |
| | - Repairs to the Forest Meadows Amphitheater seats being shared by MSC and DU. | |
| | - Meadowlands has been approved for our Ice Cream Social. | |
| | - Dominican University Graduation is May 17. | |
| | b. Disaster Preparedness | Greg |
| | - Greg reported that he and two other Board members attended an excellent Point San Pedro Coalition meeting. An important observation was raised that evacuation drills are better held occasionally rather than yearly. There was a strong sense of community at this meeting, with the neighborhood working on steps on their preparedness project, one step at a time. | |
| | c. Safety Committee | Sheila |
| | - Sheila reported that she and Penn recently refurbished the orange flag safety buckets at various neighborhood street corners. They removed garbage, full poop bags, and empty liquor bottles from the buckets. | |
| | d. Membership | Lydia |

- Adding more members to our membership list is the goal. This should be an important part of Summer Scoop.

e. Events

Steffanie

- Steffanie volunteered to chair the Events Committee.
- The Summer Scoop event will be July 13, at the DU Meadowlands Green.
- Board members volunteered:
 - ✓ Penn will secure donated ice cream tubs from either Double Rainbow or Silberman's; ice cream scoops; cones
 - ✓ Becky will have face painting
 - ✓ Becky will secure beach balls and Cornhole picnic game
 - ✓ Steffanie will work with Woodland's Pet for the pop-up watering station
 - ✓ Sheila and Becky will bring garbage cans and multiple bags, napkins
 - ✓ Still need someone to supply tables – 2 long tables and 1 short for the membership table.
- Discussion of the possibility of holding a raffle at our events.
- National Night Out - It was established that we would concentrate on providing snacks for this event rather than dinner. This would be highlighted in our Summer Newsletter.

V. Open Discussion

- Discussion of viability of holding a Semi-Annual Association – Board member consensus reached that we would concentrate on providing more information in the newsletter instead. Newsletter to feature: more about neighborhood updates, Disaster prep, calendar of events.
- Newsletter to include information on
 - ✓ Chipper Day information to be provided
 - ✓ Possibility of running ads? \$100 per year or \$25 each?
 - ✓ Are these our sponsors? (local businesses only)
 - ✓ Dominican History Corner
 - ✓ Travel Corner (Penn)
 - ✓ Do in the Garden Now corner
 - ✓ Plans discussed for assembling Newsletter
 - ✓ Newsletter contributions must be in by end of May
 - ✓ Discussion on needs for new Board Members

Meeting adjourned at 8:30 pm

Next Board Meeting will be June 11 at 7:00 pm.