

Hollymead Citizens Association
Board of Directors Meeting
February 7, 2011
7:00pm-9:00pm, Silver Thatch Inn

Minutes

Board Members Present

Charlie Smith (President)
Stephanie Johnson (Vice President)
Jeff Boutet
Anna Freshwater
Trish Rinald
Carole McIvor
Ivo Romensco
Larry Howard

Trish Cuthbert (Treasurer/Secretary)

Approval of Agenda

Agenda approved – no objections

Secretary's Report

Anne Souder submits her resignation from the Board as Secretary (Attachment #1) – there being no minutes presented – there is no secretary's report to review.

Treasurer's Report

Trish Cuthbert presented the treasurer's report – approved no objections

Comments from Guests

Jeff Shifflett presented his contract proposal for the mowing, storm damage repairs, and general handyman services. Board questioned Jeff and Jeff left after Board was finished reviewing contract proposal.

Reports from Standing Committees:

a. Pool Operations

Reviewed Pool Budget as presented by Stephanie Johnson – (Attachment #2)

Ivo moves to accept Budget as presented, Larry 2nds – passes unanimously

Stephanie moves to renew the contract with Carey at H2-pool operations to manage the pool this year,
Larry 2nds. 7-ayes – Jeff Boutet Abstains Motion Passes

b. Finance

Nothing new to report

- c. Trash
Committee notes that we will need to review contract and request proposals for next year as contract expires March of 2012.
- d. Neighborhood Liaison
Nothing to Report
- e. Town-Home Liaison
Carole McIvor had nothing to report.
- f. Neighborhood Watch
Anna reports that a few vehicle break-ins occurred
- g. Communications
Trish Cuthbert is asked to prepare the March 2011 Newsletter and agrees.
- h. Design Review Committee
Nothing new to Report
- i. Grounds & Landscaping
Anna submits grounds report (Attachment #3)
There was discussion concerning overrun of geese in ponds and waste in homeowners yards. Carol will look into swan decoys for ponds to help eliminate geese population.

Old Business

1. East Pond – located on Tinkers Cove As it exists, there is a significant mosquito problem. Solution is to either fill in the pond, or to dredge the pond providing more of a water flow and perhaps a habitat for mosquito eating fish – board decides to table decision until next board meeting and Charlie will investigate pricing of the proposed options.

New Business

1. Albemarle County Sewer Line Relocation – Albemarle County would like to fill in the existing manhole located near the pond between Tinkers Cove and Easy lane and to build a new sewer main to connect existing sewer lines. Charlie provides a diagram (Attachment #4) Ivo moves to give Charlie authority to sign the easement with the county for the proposed work, Stephanie 2nds, passes unanimously.

Next Meeting date set for March 14, 2011, Silver Thatch Inn

Motion to Adjourn – no objection motion carries

Hollymead Citizens Association
Board of Directors Meeting
April 11, 2011
7:00pm-9:00pm, Silver Thatch Inn

Minutes

Board Members Present

Charlie Smith (President)
Stephanie Johnson (Vice President)
Jeff Boutet
Anna Freshwater
Trish Rinald
Carole McIvor

Trish Cuthbert (Treasurer/Secretary)

Approval of Agenda

Agenda approved – no objections

Secretary's Report

Approved as amended

Treasurer's Report

Trish Cuthbert presented the treasurer's report – approved no objections

Comments from Guests

Diane Leroux spoke about the continuing mosquito problem at the pond. Had set up a meeting to meet with the Army Corp of Engineers – will report back the results of the meeting and recommendations. Board approves without objection to reimburse Diane Leroux for her purchase of mosquito repellent tablets for the pond – amount to be about \$165 – which includes prior year and current year.

Reports from Standing Committees:

- a. Pool Operations
Stephanie reports that we will try to go another year with the existing pool cover and purchase more chairs and umbrellas. The guards and Carey will be hosting the first pool party of the season on May 30th – all Hollymead residents are invited.
- b. Finance
Nothing new to report
- c. Trash
Nothing new to report

- d. Neighborhood Liaison
Nothing to Report
- e. Town-Home Liaison
Carole McIvor reports that the Townhome Annual Meeting is scheduled for the following week and will let us know the results at the next Board Mtg.
- f. Neighborhood Watch
Nothing
- g. Communications
Trish prepared the March 2011 Newsletter – reports that we do not have enough proxies to meet our quorum requirements. Board approves without objection to send out an additional mailing with just the proxies asking homeowners to please respond to avoid having to reschedule annual mtg.
- h. Design Review Committee
Nothing new to report
- i. Grounds & Landscaping
Stephanie reports that the vandalism of the new concrete path was fixed by the responsible party and it looks good. No further action deemed necessary.

Old Business

- 1. East Pond – located on Tinkers Cove - Discussed with Diane Leroux above

New Business

- 1. Reminder of Annual Mtg April 28 at Lutheran Church

Next Meeting date set for May 9, 2011, Silver Thatch Inn

Motion to Adjourn – no objection motion carries

Hollymead Citizens Association
Board of Directors Meeting
May 9, 2011
7:00pm-9:00pm, Silver Thatch Inn

Minutes

Board Members Present

Charlie Smith (President)
Stephanie Johnson (Vice President)
Jeff Boutet
Larry Howard
Ivo Romenesco
Trish Rinald

Trish Cuthbert (Treasurer/Secretary)

Tim Leroux - Visitor

Approval of Agenda

Agenda approved – no objections

Secretary's Report

Approved – No Objections

Treasurer's Report

Trish Cuthbert presented the treasurer's report – approved no objections

Nomination and Directors Elections

Ivo Nominates Diane Leroux to the Board, Larry 2nd – no objections – Diane joins Board subject to her approval

Election of Officers

Ivo nominates officers as stands – no objections – passes unanimously

Committee Assignments (as attached)

Ivo motions to accept as discussed, Larry 2nd – passes without objections

Other: - Jeff Boutet submits his resignation from the Board – Board accepts.

Reports from Standing Committees:

- a. Pool Operations

Stephanie reports that the pool pump is frozen and corroded. Must be replaced – estimates at \$7000. Pool membership is up. Purchased signs for Silver Thatch parking spots. Hoping to purchase furniture. Looking forward to opening weekend with community pool party.

- b. Finance
Nothing new to report

- c. Trash
Nothing new to report

- d. Neighborhood Liaison
Nothing to Report

- e. Town-Home Liaison
Nothing

- f. Neighborhood Watch
Nothing

- g. Communications
Trish to prepare the June 2011 and send out with statements for the 3rd quarter dues

- h. Design Review Committee
Nothing new to report

- i. Grounds & Landscaping
Stephanie to order a map of common areas for James River

- j. Recreation Committee
Clean up of pathway needed – signage and roots. Charlie to look into a possible Eagle Scout project.

Old Business

- 1. East Pond – located on Tinkers Cove - Diane Leroux to work with Charlie on getting estimates

New Business

- 1. Reminder of Annual Mtg April 28 at Lutheran Church

Next Meeting date set for July 11, 2011 Silver Thatch Inn

Motion to Adjourn – no objection motion carries

Hollymead Citizens Association
Board of Directors Meeting
July 11, 2011
7:00pm-9:00pm, Silver Thatch Inn

Minutes

Board Members Present

Charlie Smith (President)
Stephanie Johnson (Vice President)
Larry Howard
Ivo Romenesco
Anna Freshwater

Trish Cuthbert (Treasurer/Secretary)

Laura Bohleke - Visitor

Approval of Agenda

Agenda approved – no objections

Secretary's Report

Approved with corrections noted

Treasurer's Report

Trish Cuthbert presented the treasurer's report – approved no objections

Reports from Standing Committees:

- a. Pool Operations
Stephanie reports that there was lightening damage on July 7th resulting in lights needing to be replaced.
Also noted that the baby pool needs a cover
- b. Finance
Nothing new to report
- c. Trash
Charlie has started dialogue with trash companies for bids
- d. Neighborhood Liaison
Nothing to Report
- e. Town-Home Liaison
Nothing
- f. Neighborhood Watch
Need to find someone new to head this up – Ben does not have time anymore

- g. Communications
Send any new communications to Charlie to post on website

It was noted by the Board that all minutes from inception through July 2007 were handed off to the new Board Secretary in 2007. However, when Nancy Zingrone, the board secretary moved she did not return the minutes and states that she no longer has the minutes in her possession but is unclear as to what happened to the minutes.

Anne Souder, Board Secretary for 2010, never produced minutes to the Board for her tenure. After repeated requests to present it is this Board's opinion that said minutes have been destroyed.

- h. Design Review Committee
Fence on Poes Lane and Deck was approved – comments heard from Ms Bohleke concerning the construction of aforementioned deck and fence.
- i. Grounds & Landscaping
Tree on Robin Lane to be removed at an estimate of \$700
- j. Recreation Committee
Parties at the pool were a big hit with residents.

Old Business

- 1. Reserve Study – Charlie received a bid from TEC to update the Reserve Study for \$2500. Larry motions and Charlie 2nd to accept this bid – all approved.

New Business – Executive Session

Lawsuit – Charlie motions and Stephanie 2nd to join with Forest Lakes Community Association in a joint endeavor to hire The Environmental Law Group, PLLC to pursue a lawsuit against all parties responsible for construction of the Hollymead Town Center and the resulting damage to the Hollymead Pond due to run off into the pond.

Board to set aside \$15,000 for legal fees – with further fees and involvement to be determined by the Board as needed.

Board to appoint a legal committee of Charlie Smith and Larry Howard to act in the interests of the Board.

Approved – 4ayes Ivo Romenesco Abstains

Next Meeting date set for August 8th, 2011 Silver Thatch Inn

Motion to Adjourn – no objection motion carries

Hollymead Citizens Association
Board of Directors Meeting
October 24, 2011
7:00pm-9:00pm, Silver Thatch Inn

Minutes

Board Members Present

Charlie Smith (President)
Stephanie Johnson (Vice President)
Larry Howard
Ivo Romenesco
Trish Rinald

Trish Cuthbert (Treasurer/Secretary)

Approval of Agenda

Agenda approved – no objections

Secretary's Report

Approved – no objections

Treasurer's Report

Trish Cuthbert presented the treasurer's report – approved no objections

Reports from Standing Committees:

- a. Pool Operations
Stephanie presents a proposed Pool Budget
- b. Finance
Nothing new to report
- c. Trash
Charlie has started dialogue with trash companies for bids
- d. Neighborhood Liaison
Nothing to Report
- e. Town-Home Liaison
Nothing
- f. Neighborhood Watch
Nothing
- g. Communications
Trish to send out Newsletter in December – will solicit articles from Board Members

h. Design Review Committee
Nothing

i. Grounds & Landscaping
Nothing

j. Recreation Committee
Nothing

k. Condo Liaison
Ivo Romenescio, on behalf of the Hollymead Condo Board, issued a statement for the record that the Condo Association does not agree with moving forward with the Lawsuit in conjunction with Forest Lakes. The Association believes it is not realistic that an award will be granted and that the costs will far outweigh the benefits.

Stephanie motions and Trish R. 2nd's to lower the Condo Association's dues from \$85 per unit to \$80 per unit. Furthermore to no longer subtract "trash fees" from the standard home owners fees in order to arrive at the fee per unit for the Condos. - 4 ayes, Ivo Romenescio abstains

New Business – Executive Session

Budget – The Board approves without objections the 2012 Budget attached.

Next Meeting date set for Dec 12, 2011 Silver Thatch Inn

Motion to Adjourn – no objection motion carries