

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	March 27 & 28 Contractor make up
Person Worked	See below
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Mar 25	A Petrie	18:00						Contractor make up	yes
	J Dakus			Vacation				Contractor make up	yes
	G Rosseker	18:00						Contractor make up	yes
	J Stankey		18:00					Contractor make up	yes
	B Kolada		18:00					Contractor make up	yes
	A Wyrozub		18:00					Contractor make up	yes
	R Stuparyk (28 th only)		18:00					Contractor make up	yes
	J Kaiser		18:00					Contractor make up	yes
	C Pham		18:00					Contractor make up	yes
	N Kaiser		18:00					Contractor make up	yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Brett Hitchcock