

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	April 11, 2024 Double up OT
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Apr9/24	John Stankey		18:00					Outage	yes
	Roger Stuparyk		18:00						yes
	Arron Petrie			On vacation					
	Joe Dakus	18:00							
	N Kaiser		18:00						yes
	Jason Kaiser		18:00						yes
	Adam Wyrozub		18:00						
	Brandon Kolada	18:00							
	Chris Quaife	18:00							
	Scott Slade		18:00						yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Brett Hitchcock