

## Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	May 21 S2 Kiln PA
Person Worked	None
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
May 17	D Sandberg	18:20						Cover C crew kiln PA	
	C Wilson	18:20							
	M Simczenkowski	On duty							

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor lyin Akingbade