

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	August 28, 2023 to complete a drift on the X-ray
Person Worked	No one
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Aug 28	R Gurba				10:48			To complete a drift on the x-ray machine	

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Brett Hitchcock