

# Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	August 30, 2023 S2 Loader
Person Worked	No takers
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Aug 28	J Dakus	06:00						Cover A-crew loader	yes
	J Stankey	08:25							
	J Kaiser			On vacation					
	G Rosseker			Working lab					

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor           Brett Hitchcock