

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	September 10, 2023 S2
Person Worked	Josh Ekins & Chris St. Jacques
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
September 10, 2023	Mike Sevcik	11:40						Vac truck cleaning at 4809	Yes
	Josh Ekins		11:41						
	Kyle Achtymichuk				11:42				
	James Sutton				11:44				
	Sarah Eddy			11:45					
	Chris St. Jacques		11:46						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige