

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	May 22/26 S1
Person Worked	Jarnail Sihota
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
May 21/26	Stacey Howse				17:50		12	Extra help at ADS	
	Silas Lang	17:52							
	Jarnail Sihota		17:53						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain