

# Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	May 28, 2026 S2 Utility
Person Worked	S Wegenast
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
May 24/26	C Wilson	In lab						C Crew Utility	
	S Wegenast		18:15			12			

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor           Iyin Akingbade