

**Overtime Refusal / Callout Refusal  
Reporting Form**

Sheet 1 of 1

Date Worked:	Dec 28, 2025 S1 Lab 1:00 to 5:00
Person Worked	None
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Dec 27/25	M Simczenkowski				22:43			B Crew Lab	

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Iyin Akingbade