

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	December 26, 2024 S1 Shift Utility/Crusher PA
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
December 22, 2024	Richard Lawson	18:00						C-crew Shift Utility coverage	Yes
	Stacey Howse			Light duty				C-crew Crusher coverage	Yes
	Eric Smears			Vacation					
	Silas Lang			Working S2 shift					
	Jarnail Sihota			Working S2 shift					

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige