

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 2

Date Worked:	July 12 2025
Person Worked	Andres, Mariano, Sarah
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
July 11 2025	Joshua Horvat				12:53			Scale cleaning Alley Zero	
	Eric Pelletier				12:54				
	Sarah Eddy		13:00						
	Chris St Jacques	12:57							
	Kyle Achtymichuk	12:30							
	Andres Rivera		12:56						
	Mike Sevcik	12:30							
	Raj Pooni	12:00							
	James Keegan	12:00							
	Scott Hong	13:05							
	Gord Cromwell	13:15							
	Alistair Badival			Working					

Distribution: Supervisor / R. Skinner

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Reporting Form**

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	Mariano Castro		13:10			OT	DT		

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor _____