

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	Nov 14/24 S1
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Nov 13/24	Mat Landry				13:01			Cover # 1 D crew	
	Steve Wegenast				13:04				
	Zachary Brain	13:35							
	Eric Smears				13:37				
	Chris Wilson	13:38							
	Silas Lang			Training incomplete					
	Mike Simczenkowski				13:41				
	Dustin Sandberg				13:42				
	Jarnail Sihota		13:47						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain

Distribution: Supervisor / R. Skinner