

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	September 19, 2025 S2 CCO
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Sept 16	J Stankey	18:00						Cover B crew CCO	Yes
Sept 17	M Simczenkowski	04:29							
Sept 17	J Kaiser	18:00							

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock

Distribution: Supervisor / R. Skinner