

## Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	February 25, 2026 S1 Mills
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Feb 22	A Petrie			Vacation				Cover mills for A crew	Yes
	P Felisilda	19:05							
	M Simczenkowski	18:40							
	J Stankey	18:42							

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor         B Hitchcock