

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 2

| | |
|----------------|--|
| Date Worked: | August 16 S2 From 15:00 to 18:00 or August 17 S1 |
| Person Worked | See Below |
| Work Order No. | |

| Date Requested | Persons Called Out or Requested to Work Overtime (in order requested) | Refusal (note time refused) | Accepted (note time accepted) | Not Available (note time called) | No Answer (note time called) | Hours Chg | | Reason For Callout | Performed position tasks without assistance Yes / No |
|----------------|--|--------------------------------|----------------------------------|-------------------------------------|---------------------------------|-----------|----|-------------------------------|---|
| | | | | | | OT | DT | | |
| August 16 | S Butt | 14:40 | | | | | | Contractor OT coverage for AL | Yes |
| | P Felisilda | | | | 14:42 | | | Contractor OT coverage for AL | Yes |
| | M Landry | | | | 14:43 | | | Contractor OT coverage for AL | Yes |
| | P Mildenberger | 14:43 | | | | | | Contractor OT coverage for AL | Yes |
| | R Perneel | 14:47 | | | | | | Contractor OT coverage for AL | Yes |
| | R Lawson | | | | 14:48 | | | Contractor OT coverage for AL | Yes |
| | J Melnycky | | | | 14:49 | | | Contractor OT coverage for AL | Yes |
| | Z Brain | | | Vacation | | | | Contractor OT coverage for AL | Yes |
| | E Smears | | | Vacation | | | | Contractor OT coverage for AL | Yes |
| | S Bilodeau | | | Vacation | | | | Contractor OT coverage for AL | Yes |
| | C Wilson | | | Vacation | | | | Contractor OT coverage for AL | Yes |
| | S Howes | | | | 14:54 | | | Contractor OT coverage for AL | Yes |

Distribution: Supervisor / R. Skinner

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Sheet 2 of 2

| Date Requested | Persons Called Out or Requested to Work Overtime (in order requested) | Refusal (note time refused) | Accepted (note time accepted) | Not Available (note time called) | No Answer (note time called) | Hours Chg | | Reason For Callout | Performed position tasks without assistance Yes / No |
|----------------|--|--------------------------------|----------------------------------|-------------------------------------|---------------------------------|-----------|----|-------------------------------|---|
| | | | | | | OT | DT | | |
| | S Lang | | | | 14:54 | | | Contractor OT coverage for AL | Yes |
| | S Wegenast | | | | 14:55 | | | Contractor OT coverage for AL | Yes |
| | A Chan | | | | 14:56 | | | Contractor OT coverage for AL | Yes |
| | L Gold | | | Vacation | | | | Contractor OT coverage for AL | Yes |
| | J Bragg | | | Working | | | | Contractor OT coverage for AL | Yes |
| | D Sandberg | 14:57 | | | | | | Contractor OT coverage for AL | Yes |
| | J Sihota | | 14:59 | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock