

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	June 4,5/25 S1
Person Worked	Corey Dockum June 4
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
June 2/25	Mike Terney	18:00 for both						Cover Kiln B crew	
	Jason Blaikie	20:00 for both							
	Chris Quaife			Working S2					
	Corey Dockum		23:00 for the 4th						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain

Distribution: Supervisor / R. Skinner