

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	August 22 to 24, 2025 S1 Lab
Person Worked	Mike Simczenkowski (Aug 22 & 23), Chris Quaife (Aug 24)
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Aug 12	Chris Quaife		10:00			12		Cover A crew	Yes
Aug 15	Mike Simczenkowski		9:30			24			

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Kerry Friedrich

Distribution: Supervisor / R. Skinner