

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	Feb 07, 2026 Oiler
Person Worked	A Acosta Rivera
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Feb 07/26	A Acosta Rivera		15:25				4	Oiler	Yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor lyinoluwa Akingbade