

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	May 11, 2026 S2 Lab
Person Worked	Glen Rosseker
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
May 6	Mike Simczenkowski	15:15						Cover B crew	Yes
May 7	Glen Rosseker		7:00			12			

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Kerry Friedrich