

## Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	Jan 22, 2026 S2 Utility
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Jan 21	R Lawson			Vacation				Cover Utility for D crew	Yes
	E Smears				16:27/01:44				
	S Lang				16:28/01:44				
	J Sihota	16:29							

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor           B Hitchcock/Sheldon Brain