

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	Mar 12/25 S2
Person Worked	L Gold
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Mar 11/25	Dustin Sandberg	11:27						Cover kiln A crew.	Yes
	Mike Terney				13:11				
	Peter Paul Felisilda		13:12						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Y Gomenyuk