

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	September 12, 2025 S1
Person Worked	Silas Lang
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
September 10, 2025	Eric Smears	18:10						C - Crew CU #2 Coverage	Yes
	Stacey Howse	18:15							
	Silas Lang		22:00						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige