Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	Nov 11&12/26 S2 Cleanup
Person Worked	S Wegenast, L Ddamba, B Hardie
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg OT	Hours Chg DT	Reason For Callout	Performed position tasks without assistance Yes / No
Nov 08	C Wilson	Working						Cleanup	
	J Melnycky	19:30							
	J Kaiser	Working kiln							
	S Wegenast		19:30			12	12		Yes
	L Ddamba		19:30			12	12		Yes
	B Hardie		19:30			12	12		Yes
	R Perneel	19:30							
	J Kaiser		20:00 (12 only)			12			Yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Iyin Akingbade

Distribution: Supervisor / R. Skinner