

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	December 6 & 7, 2025 S1
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
December 2, 2025	Stacey Howse	18:15						C crew crusher PA coverage	Yes
	Eric Smears	22:00							
December 3, 2025	Leo Gold	19:00						C crew kiln PA coverage	

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor

Omotayo Ige

Distribution: Supervisor / R. Skinner