

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	November 21, 22 & 23, 2025 S2
Person Worked	Silas Lang
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
November 20, 2025	Richard Lawson	06:00						C-crew shift utility coverage	Yes
	Silas Lang		10:00 (for 21 st & 22 nd)						
	Gord Cromwell	11:00 (for 23 rd)							

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige