

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	Oct 27/24 S2
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Oct 26/24	James Sutton		15:40					Hy vak around table feeder.	
	Raj Poonie				15:53			Swampe	
	James Keegan	15:54							
	Chris St Jacques				15:55				
	Joshua Horvat				15:56				
	Kyle Actymichuk	15:58							
	Sarah Eddy				15:59				
	Eric Pelletier				16:00				
	Andres Acosta Rivera		16:01						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain

Distribution: Supervisor / R. Skinner