

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

| | |
|----------------|------------------|
| Date Worked: | Aug 9/25 S2 Kiln |
| Person Worked | |
| Work Order No. | |

| Date Requested | Persons Called Out or Requested to Work Overtime (in order requested) | Refusal (note time refused) | Accepted (note time accepted) | Not Available (note time called) | No Answer (note time called) | Hours Chg | | Reason For Callout | Performed position tasks without assistance Yes / No |
|----------------|---|-----------------------------|-------------------------------|----------------------------------|------------------------------|-----------|----|--------------------|--|
| | | | | | | OT | DT | | |
| Aug 6/25 | Mike Terney | 00:10 | | | | | | Cover kiln A crew | |
| | Chris Quaife | 00:30 | | | | | | | |
| | Jason Blaikie | 00:30 | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain

Distribution: Supervisor / R. Skinner