Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	November 9, 2026 clean up
Person Worked	See Below
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg OT	Hours Chg DT	Reason For Callout	Performed position tasks without assistance Yes / No
	J Stankey			Vac				Clean up	Yes
	T Fankhanel			Working N/S mills					
	P Felisilda		09:58						
	A Petrie	06:00							
	E Pellitier	12:37							
	A Wyrozub	08:31							
	B Kolada		08:31						
	J Dakus	08:31							

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock

Distribution: Supervisor / R. Skinner