

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 3

Date Worked:	August 29, 2026 AF clean up/star screens
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Aug 29	S Howse				19:22			Clean at AF	Yes
	B Hardie				19:23				
	A Chan				19:46				
	S Hong				19:51				
	P Mead			Vacation					
	R Perneel	19:51							
	E Pelletier			Vacation					
	R Lawson				19:52				
	J Horvat				19:53				
	J Melnycky				19:54				
	M Landry			Vacation					

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Sheet 2 of 3

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
	E Smears				19:55				
	M Sevcik				19:56				
	C Wilson				19:57				
	S Bilodeau				19:58				
	J Keegan	19:59							
	K Achtymichuk				20:00				
	S Lang			Vacation					
	C St Jacques				20:01				
	P Mildenberger	20:02							
	A Badival			Vacation					
	D Sandberg				20:03				
	J Kaiser			Vacation					
	S Wegenast	20:06							
	A Acosta Rivera	20:08							

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Reporting Form**

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	M Castro				20:10	OT	DT		

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock