

# Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	June 30 & July 1, 2025 Shift 2 Chemical Lab
Person Worked	Pat Mildenberger (June 30), Salim Butt (July 1 - 6h to 15h), Chris Quaife (July 1 - 15h to 18h)
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
June 25	Pat Mildenberger		11:00			12		Cover S2 June 30	
June 25	Salim Butt		11:15			10		Cover S2 July 1 (first part)	
June 25	Chris Quaife		11:30			3		Last 3 hours of July 1	

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Kerry Friedrich

Distribution: Supervisor / R. Skinner